



Town of Loomis
 3665 Taylor Road
 Loomis, CA 95650
 (916) 652-1840 Fax (916) 652-1847

TREE PERMIT

Planning Department

Receipt # _____	Planning Department Use Only	APN _____
Received By _____		Zoning _____
Date _____		File # _____

Completed by Applicant

- Property Owner _____ Telephone _____
Address _____
- Applicant _____ Telephone _____
Address _____
- Describe protected tree(s) to be removed **or** to have its protected zone be disturbed greater than 20% **or** located on a site of a discretionary project: species, diameter at breast height, and what development activity will occur in the general vicinity of the tree (i.e. grading, utilities, structures, etc.). _____

- Has an Arborist Report in compliance with Section 13.54.040 of Municipal Code been included? _____
- Is a Homeowner's Association approval required? _____ If so, please attach letter of authorization.
- Has a Site Plan been included with this application? _____ (see reverse side for site plan requirements)
- Have the Standard Policies and Procedures for Approved Work been included on the plan? _____

I hereby declare that the above information shown on the site plan is accurate.

_____ Signature of Property Owner	_____ Signature of Applicant
_____ Date	_____ Date

Date of Approving Body's Action _____	Planning Department Use Only	Approve _____	Denied _____
Summary /Conditions of approval _____ _____ _____			
_____ Signature of Approving Body			

Site plan. A Tree Permit application shall include a site plan with the following information, provided that the requirement for a site plan may be waived by the Director if the permit is for removal of dead trees or hazardous trees.

a. Physical features of the site. The site plan shall accurately show the location of the following existing and proposed features of the site, and structures on the site:

- (1) Property lines;
- (2) Streets, access easements and/or public or private driveways and other paved areas;
- (3) Existing and proposed buildings or structures, including eaves and other architectural features, and the dimensions of the setbacks of all buildings and structures from property lines;
- (4) Parking and other paved areas;
- (5) Land uses on the site (existing and proposed as applicable);
- (6) Proposed grading and construction - including utilities, if available;
- (7) Existing and proposed grades; and
- (8) Chimneys.

b. Tree locations and protected zones. The site plan shall show each protected tree on the site, together with the exact location of the base and dripline for each protected tree within areas of the site subject to grading, other construction or alteration of the ground surface.

- (1) A survey of the exact horizontal and vertical locations of the protected trees trunks shall be conducted by a professional engineer or a licensed land surveyor. Each tree shall be numbered on both the site plan and grading plan. The base elevation of each protected tree shall be shown on the grading plan.
- (2) The exact location of the protected zone of a protected tree is crucial to evaluate impacts from construction; consequently, rough approximations will not be acceptable.
 - (a) The radius of the protected zone is a circle equal to the trunk diameter in inches converted to feet. (For example, the radius of the protected zone of a tree with a trunk diameter of six inches is six feet.) Trunk diameter is measured at 54 inches above the ground
 - (b) In the case of a trunk that is divided into limbs at a point below 54 inches, the trunk diameter shall be measured at the narrowest diameter of the trunk between the base of the tree and 54 inches above the ground.

In certain cases, it may be possible to physically stake the surveyed corner of a buildings or related improvements in the field in order to assess the potential impacts upon the trees.