



STAFF REPORT

TOWN COUNCIL MEETING OF MAY 8, 2012

To: Town Council

From: Town Manager

Subject: Authorization for Town Manager to Issue RFP/RFQ for a Grant Writer/Financial Planner for Assistance in Obtaining Funding for Construction of Blue Anchor Park

Date: April 24, 2012

RECOMMENDATION:

Authorize the Town Manager to issue an RFP/RFQ for the services of either a Grant writer or Financial Planner to assist the Town in obtaining funding for construction of Blue Anchor Park.

DISCUSSION:

Mayor Calvert has requested this item be placed on the May 8, 2012 Town Council meeting. A large portion of Blue Anchor Park was constructed during 2011. Work included construction of the shade structure, parking, cul-de-sac, work on Walnut Street, installation of a water fountain, fencing along the rail road right-of-way, extensive landscaping and irrigation. Total cost of the work completed to date is approximately \$780,000 from General Reserve (\$365k), State (\$220k) and federal (\$195k) funds.

Projects previously discussed and are planned to be constructed include;

- **Restroom** – No construction ready plans and specifications. Estimated cost in December 2010 was \$66,240 to \$121,170. Maintenance will also be an ongoing cost.
- **Nancy Beck Multi-Use Plaza** – Construction plans and specifications available. Estimated cost in December 2010 \$126,028 to \$249,663.
- **Water Spray Feature**- No construction plans or specifications. Estimated cost in December 2010 was \$36,905 to \$97,772.

Total costs for all of the above projects could be as high as \$468,605 in 2010 dollars, however, the estimated costs may be high due to the lack of design specifications. Currently the Town

does not have enough dollars in the Park Facilities Improvement Fund to cover these costs. The above projects have potential to be funded by grants through the California Department of Parks and Recreation (this year's Proposition 84 funds have been issued), and other State and possible Federal grant opportunities.

Authorizing the issuance of an RFP/RFQ for either a Grant writer or Financial Planner would provide the Town with options on which way to proceed to complete the above projects.

Please note that on Tuesday April 24, 2012, the PROSC recommended that the Town Council utilize existing Park Development funds to develop plans and specifications for features yet to be constructed (those features without existing plans/spec's) and when those plans are approved by Council, immediately go out to bid for the development of the three remaining park features. If necessary, use reserve funds and find alternative funding sources (grants, donations). No specific order of preference was given for the development of the remaining features. Motion was passed by a unanimous voice vote of those present (6-0).

CEQA :

There are no CEQA issues with the issuance of an RFP/RFQ.

FINANCIAL IMPLICATIONS:

None at this time.