



## STAFF REPORT

### TOWN COUNCIL MEETING OF JULY 9, 2013

To: Town Council  
From: Town Manager  
Date: June 27, 2013  
Subject: Appoint Voting Delegates to League Conference

#### **ISSUE**

The League of California Cities Conference in September 2013 will include League business and cities are asked to appoint voting delegates to conduct that business.

#### **RECOMMENDATION**

Determine which Council members will be going to the League Convention and appoint a voting delegate and alternate(s) to act on behalf of Loomis at the annual business meeting.

#### **CEQA**

There are no CEQA issues with appointing voting delegates.

#### **MONEY**

There are no money issues aside from the normal costs associated with attending the annual League conference.

#### **DISCUSSION**

At the League Conference, scheduled for September 18 – 20 in Sacramento this year, there is the annual business meeting where cities are asked to vote on various League matters. In order to vote a city must appoint Council members to act. Council is asked to determine which Council- members will be going to this year's conference and to select a voting delegate and one or two alternates.

#### **ATTACHMENTS**

League Delegate/Alternate Form



**CITY:** \_\_\_\_\_

**2013 ANNUAL CONFERENCE  
VOTING DELEGATE/ALTERNATE FORM**

**Please complete this form and return it to the League office by Friday, August 23, 2013. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.**

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

**Please note:** Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

**1. VOTING DELEGATE**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**2. VOTING DELEGATE - ALTERNATE**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**3. VOTING DELEGATE - ALTERNATE**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.**

**OR**

**ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).**

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mayor or City Clerk \_\_\_\_\_ Phone: \_\_\_\_\_  
(circle one) (signature)

Date: \_\_\_\_\_

**Please complete and return by Friday, August 23, 2013**

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