



## STAFF REPORT

### TOWN COUNCIL MEETING OF AUGUST 13, 2013

To: Town Council

From: Town Manager

Subject: Ordinance Amendment Work Program and Tree Ordinance Update

Date: August 1, 2013

#### **RECOMMENDATION:**

Staff recommends the Town Council review the attached list proposing updates to specific sections of the Town Municipal Code, take public comment, and authorize staff to amend the outdated ordinances.

#### **DISCUSSION:**

At the July 9, 2013 Town Council meeting, the Council directed staff to return in August with a work plan for updating the Town's Municipal Code and Ordinances. Attached is a list prepared by staff containing recommended Code modifications after reviewing the Town's Municipal Code. Staff has not yet completed a comprehensive review of the Town's Zoning Ordinance or General Plan to ascertain what opportunities may exist for updating those documents.

Staff will also present an update on the Tree Ordinance amendments currently before the Planning Commission.

#### **CEQA :**

Each amendment brought forward will be reviewed for compliance with CEQA.

#### **FINANCIAL IMPLICATIONS:**

None at this time.

## List of Potential Municipal Code Amendments

- Administrative Citations/Code Enforcement
  - Chapter 1.20 (Administrative Citations) and Chapter 7.04 (Nuisance Abatement) should be contained in the same title and made harmonious.
  - Need to update the administrative hearing process to better comport with Town's actual practices and how it wants to move forward.
  - Form a Board of Appeals for building code violations, appeals of Building Official decisions
- Weed Abatement
- Reasonable Accommodation Ordinance
  - Last updated in 2005
- Density Bonus Ordinance
- Sign Ordinance
- Adult Business Ordinance
- Parades/Special Events Ordinance
- Processing of Certain Entitlements (i.e. Tentative Maps)
  - Potentially amend the final decision maker for decisions
  - Code contains an existing matrix which can be amended
  - Parades/Special Events Ordinance
- Global Changes:
  - Include a table of contents within the zoning code or an appendix. Make easier to find specific topics.
- Chapter 2.44 Redevelopment Agency:
  - Obsolete, should be deleted

- Officer's salaries
  - Has not been updated since 2004.
- County ordinances and resolutions adopted.

Need to research if this list is up to date
- Violations of town ordinances, misdemeanors and infractions.

Fines have not been updated in the last two decades. This can be done by Resolution.
- Hearing body or officer.
  - The town council has not appointed a hearing body or officer to fulfill such duties as may be necessary under this chapter. (Ord. 53 § 8, 1987)
- Speed Limits
  - Needs to reflect current speed limits
- Tree Ordinance

**Currently before Planning Commission**