



**TOWN OF LOOMIS**  
**PLANNING COMMISSION MINUTES**  
**LOOMIS DEPOT**  
**5775 HORSESHOE BAR ROAD**  
**LOOMIS, CALIFORNIA**

**TUESDAY**

**MAY 1, 2012**

**7:30 PM**

**CALL TO ORDER**      *7:31am*

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**            *All Present*

Chairperson Thew  
Commissioner Bordelon  
Commissioner Hogan  
Commissioner Miller  
Commissioner Wilson

**\*\*AT THIS TIME, THE PLANNING COMMISSION WILL ELECT A CHAIRMAN AND VICE-CHAIRMAN\*\***

*Commissioner Thew nominated Commissioner Hogan for Chairman with Commissioner Bordelon seconding the nomination. Commissioner Hogan accepted the nomination and, by way a 5-0 voice vote, was appointed as Planning Commission Chairman.*

*Commission Miller nominated Commissioner Bordelon for Vice-Chair with Commissioner Thew seconding the nomination. Commissioner Bordelon accepted the nomination and, by way of a 5-0 voice vote, was appointed as Planning Commission Vice-Chair.*

**COMMISSION COMMENTS:**

*Chairman Hogan thanked departing Chairperson Thew for a job well done.*

**PUBLIC COMMENT FOR ITEMS NOT ON AGENDA:**

*None*

**ADOPTION OF AGENDA**

*A motion to adopt the agenda was made by Commissioner Miller and was seconded by Commissioner Bordelon and passed by a unanimous voice vote (5-0).*

**CONSENT AGENDA**

**RECOMMENDATION**

*A motion to adopt the consent agenda was made by Commissioner Bordelon and was seconded by Commissioner Wilson and passed by a unanimous voice vote (5-0).*

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|---|---------------------------|
| <b>1. JANUARY 18, 2012 WORKSHOP MINUTES</b> | <b>APPROVED</b>           |
| <b>2. FEBRUARY 7, 2012 MINUTES</b>          | <b>APPROVED</b>           |
| <b>3. PROJECT STATUS REPORT</b>             | <b>RECEIVED AND FILED</b> |

**PUBLIC COMMENT ON CONSENT AGENDA:**

*None*

**PUBLIC HEARING**

**4. PROJECT #12-02 MUSCHETTO MINOR LAND DIVISION – 3330 BARKER ROAD, APN: 030-043-044**

John & Ila Muschetto, the owners, are requesting a Minor Land Division approval on a ±9.25-acre parcel located at 3330 Barker Road. The request is to subdivide the ±9.25-acre parcel into two (2) parcels (Parcel A: ±4.61-acres, Parcel B: ±4.61-acres). The property is zoned “Residential Agricultural 4.6-acre lot minimum” (RA) and designated “Residential Agricultural 4.6-acres per dwelling unit” in the General Plan.

**RECOMMENDATION:** Hear staff report, take public comment, and approve Resolution #12-03 for a Minor Land Division to split a ±9.25-acre parcel into two (2) ±4.61-acre parcels at 3330 Barker Road (APN: 030-043-044) with the findings in Exhibit A and the recommended conditions in Exhibit B.

**PUBLIC COMMENT:**

*The Commission directed staff to remove draft condition numbers 7 and 10 as they were similar in nature to other conditions placed on the project.*

*Bill Mitchell (Applicant- Land Development Services) - He and his clients (John & Ila Muschetto) are comfortable with the conditions of approval. He explained the intent behind the Muschetto’s request (estate planning).*

*A motion to adopt Resolution #12-03, with the removal of conditions 7 and 10, was made by Commissioner Wilson and was seconded by Commissioner Bordelon and passed by a unanimous voice vote (5-0).*

**BUSINESS**

**5. AUDIENCE MEMBER STANDARDS OF CONDUCT AT PLANNING COMMISSION MEETINGS**

Chairperson Thew has asked that the Planning Commission adopt a “Standards of Conduct” form and post in the meeting room. The “Standards of Conduct” form reminds audience members to act in an orderly manner, refrain from disrupting a meeting, using profanity or personal attacks, et cetera. The full “Standards of Conduct” form can be seen in the accompanying staff report.

**RECOMMENDATION:** Adopt the “Standards of Conduct” form and direct staff to post in the meeting room.

**PUBLIC COMMENT:**

*The Town Attorney recommended that the Standards of Conduct form be amended to remove “profession” and “occupation” from the first bullet-point.*

*Gary Liss (4395 Gold Trail Way, Loomis) - Stated that he hopes the Town Council will consider adopting a similar form as this. Clapping and cheering is also an issue.*

*A motion to adopt the Standards of Conduct form, with the omissions as recommended by the Town Attorney, and direct staff to post in the meeting room was made by Commissioner Bordelon and was seconded by Commission Thew and passes by a unanimous voice vote (5-0).*

**6. TOWN MANAGER’S REPORT**

The Town Manager currently updates the Town Council at their monthly meetings as to the goings on in the Town and other matters of interest in.

**RECOMMENDATION:** If desired, instruct staff to add a “Town Manager’s Report” item on all future Planning Commissions agendas.

**PUBLIC COMMENT:**

*The Commission directed staff to add Active Tree Mitigation updates to the Planning Status Report.*

**ADJOURN:**                    *9:15pm*

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Mike Hogan, Chairman

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Matt Lopez, Assistant Planner