

**STAFF REPORT  
COUNCIL MEETING OF MARCH 8, 2011  
CONSENT AGENDA**

**TO: HONORABLE MAYOR AND MEMBERS OF THE TOWN COUNCIL**

**FROM: BRIAN FRAGIAO, DIRECTOR OF PUBLIC WORKS /TOWN ENGINEER** 

**DATE: FEBRUARY 25, 2011**

**SUBJECT: EXECUTING VARIOUS AGREEMENTS, AUTHORIZATIONS,  
CERTIFICATIONS AND AMENDMENTS WITH CALTRANS**

**RECOMMENDATION:**

Approve and adopt the attached master resolution to allow the Town Manager to enter into Master Agreements, Program Supplemental agreements, Fund Exchange Agreements, Fund Transfer Agreements, Miscellaneous Authorizations, Certifications and Amendments with the California Department of Transportation (Caltrans) to receive State and Federal funding. 

**ISSUE STATEMENT AND DISCUSSION:**

To date, staff has on file a master resolution to enter into agreements with Caltrans for each project receiving Federal and/or State funding. Staff has a blanket resolution from 2005 to cover all Master Agreements, Program Supplemental agreements, Fund Exchange Agreements, Fund Transfer Agreements and Amendments with the Caltrans. Since 2005, various new Authorizations and/or Certifications have been added to the Caltrans application process for approvals. Staff has added the wording "Miscellaneous Authorizations and Certifications" to the blanket resolution to allow the Town Manager to sign these documents. Caltrans has provided the Town with a blanket resolution that is used and approved by Caltrans.

If approved by Council, this resolution will be filed with Caltrans and allows the Town Manager to sign, and Caltrans to approve agreements, authorizations and/or certifications with the Town in a timely manner.

**FINANCIAL AND/OR POLICY IMPLICATIONS:**

No cost to the Town.

**TOWN OF LOOMIS**

**RESOLUTION NO. 11-**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS APPROVING AND ADOPT THE MASTER RESOLUTION TO ALLOW THE TOWN MANAGER TO ENTER INTO MASTER AGREEMENTS, PROGRAM SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS, FUND TRANSFER AGREEMENTS, MISCELLANEOUS AUTHORIZATIONS, CERTIFICATIONS AND AMENDMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) TO RECEIVE STATE AND FEDERAL FUNDING**

**WHEREAS**, the Town of Loomis is eligible to receive Federal and/or State funding for certain Transportation Projects, through the California Department of Transportation; and

**WHEREAS**, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, Miscellaneous Authorizations, Certifications and Amendments need to be executed with the California Department of Transportation before such funds can be claimed; and

**WHEREAS**, the Town of Loomis wishes to delegate authorization to execute these agreements, miscellaneous authorizations, certifications and any amendments thereto to the Town Manager to authorize and execute all Master Agreements, Program Supplemental agreements, Fund Exchange Agreements, Fund Transfer Agreements, Miscellaneous Authorizations, Certifications and any Amendments thereto with the California Department of Transportation.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Town Council of the Town of Loomis approves and adopts this resolution to allow the Town Manager to enter into Master Agreements, Program Supplemental agreements, Fund Exchange Agreements and/or Fund Transfer Agreements, Miscellaneous Authorizations, Certifications and Amendments with the California Department of Transportation (Caltrans) to receive State and Federal funding

**PASSED AND ADOPTED** by the Council of the Town of Loomis this 8th day of March, 2011 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

ATTEST:

\_\_\_\_\_  
Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Town Attorney