

TO: TOWN COUNCIL

FROM: TOWN MANAGER



RE: PUBLIC HEARING
CONSIDER ORDINANCE AMENDING MUNICIPAL CODE ON COUNCIL
MEETING TIMES

ISSUE

Vice Mayor Calvert asked that Council consider changing the Council meeting time.

RECOMMENDATION

Hold public hearing and decide whether to introduce Ordinance changing Council meeting times for first reading.

CEQA

There are no CEQA issues because Council meeting times are not a project and do not have an impact on the environment.

MONEY

There are no money issues at this time and likely none going forward if a change in time is made.

DISCUSSION

At the last meeting Vice Mayor Calvert asked that Council consider starting meetings at 6:30PM.

Section 2.04.010 of the Municipal Code indicates that Council meetings start at 7:00PM unless there is no need for a closed session in which case the regular session begins at that time. Council has considered other start times in the past but typically the jobs and travel time of Members having to get back to Town has worked against starting too early.

It would be suggested that if the meeting time is changed, to continue the practice that if there is not a closed session then the regular meeting could start at the identified time. Also, it is suggested to not allocate more than a half hour to closed session. The reason is simple, the more time allocated the more that closed session items will expand to fill the time. There has rarely been a need to have more than a half hour for closed session. Recent issues have stretched the time a little but those issues have been unusual. Attached ordinance makes changes (strike outs and bold underlined additions) to the pertinent section of the Municipal Code having to do with Council meeting location and time if Council chooses to make a change. This is a good time to at least update the new meeting location since Council meetings have moved to the Depot.

TOWN OF LOOMIS

ORDINANCE No. _____

AN ORDINANCE OF THE TOWN OF LOOMIS AMENDING MUNICIPAL CODE SECTION 2.04.010 AMENDING TOWN COUNCIL MEETING LOCATION AND TIME

THE COUNCIL OF THE TOWN OF LOOMIS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Amendment to Section 2.04.010. Section 2.04.010 of the Loomis Municipal Code is hereby amended to read as follows:

2.04.010 Regular meeting place. The Town Council shall hold one regular meeting a month on the second Tuesday of each month. The meeting shall be held at Loomis **Depot 5775 Horseshoe Bar Rd** ~~Town Hall, 6140 Horseshoe Bar Road, Suite K,~~ Loomis CA 95650. Regular Meetings shall commence at **6:30** ~~7:00~~ p.m., beginning with a closed session, if any.

SECTION 2. Posting. The Town Clerk shall cause this ordinance to be published in the Loomis News and to be posted at three (3) locations within fifteen (15) days after its passage; shall certify to the adoption and posting of this ordinance; and shall cause this ordinance and its certification to be entered in the Book of Ordinances of this Town.

The foregoing ordinance was introduced at a regular meeting of the Council of the Town of Loomis held on the 10th day of May 2011 and was adopted and ordered published and posted at a meeting of the Council held on the 14th day of June, 2011 by the following roll call vote:

AYES:

NOES:

ABSENT:

Mayor

ATTEST:

Town Clerk

APPROVED AS TO FORM:

Town Attorney