



STAFF REPORT

TOWN COUNCIL MEETING OF FEBRUARY 9, 2016

To: Town Council

From: Director of Public Works

Subject: Lease Town Property to PG&E for a Temporary Construction Site

Date: February 9, 2016

RECOMMENDATION:

Execute a temporary lease agreement with PG&E for the use of Town owned property.

DISCUSSION:

PG&E is upgrading the existing natural gas transmission pipelines in and near the Town of Loomis. PG&E would like to utilize a portion of the property owned by the Town located on the west side of Taylor Road across the street from Circle Drive. (APN 044-121-074) as shown on the attached Exhibit.

Originally PG&E requested to use the site for three months as a staging area for the work located in Loomis. The Public Works Director entered into a three month agreement for this purpose.

PG&E would like to use the site as a staging area and the construction trailer for the next nine months.

The site would be used for a construction project trailer and parking as well as to stage equipment and materials. .

- January 4, 2016 - Mobilization to prepare site to store materials
- February 10, 2016 – If approved by council, prepare site for construction trailer
- October 10, 2016 - PG&E will restore the site to condition prior to PG&E's entry
- PG&E will pay \$1000/month for land use and administrative fees

Construction is scheduled to take seven months but PG&E will rent the space for ten months to account for move in, move out and restoration.

CEQA

There are no CEQA issues involved at this time.

FINANCIAL IMPLICATIONS

PG&E will pay \$1000 per month. Estimated total income for the Town is \$11,000.

Exhibit A

