



STAFF REPORT

TOWN COUNCIL MEETING OF MARCH 8, 2016

To: Town Council

From: Public Works Director

Subject: Execute Construction Inspection Services with Salaber Associates Inc.

Date: March 8, 2016

RECOMMENDATION

Adopt resolution awarding Construction Management Services to Salaber Associate, Inc and authorizing the Town Manager to Execute an Agreement acceptable to the Town for providing such On-Call Construction Management Services in an amount not to exceed \$250,000 over the next three years.

DISCUSSION:

The Public Works Department anticipates constructing several Capitol Improvements Projects in the next three years. Projects include Phase 1 of the Downtown Master Plan, Intersection Improvements at Sierra College and Taylor, as well as overlay and stormdrain projects. These projects will require specialized inspection services, constructability review and documentation during construction.

The majority of the cost for inspection services on grant funded projects, like Phase 1 of the Downtown Master Plan, are typically covered in the grant. (It is estimated that \$125,000 of this contract will be covered by the ATP Grant).

The Public Works Department released a Request for Qualifications in December 2015. Seven consulting firms submitted Statements of Qualifications. Town staff reviewed, evaluated and ranked the submittals and after discussing the results, agreed to recommend the consulting firm with the highest average ranking, Salaber Associates. See attached summary of evaluation. Copies of the Statements of Qualifications are available for review in the Director of Public Works office.

Services will include constructability review for projects prior to bidding, inspections during construction, review of submittals, materials testing, schedules and change orders during construction, and for projects containing Federal and State grants a detailed tracking of the project during construction.

The proposed contract will be an on-call contract for a period of three years for a not to exceed amount of \$250,000. Prior to authorizing the consultant to proceed with any work on a project, the consultant will

provide a Scope of Services including a cost for those services. The Public Works Director will review and approve these cost prior to proceeding with any work.

CEQA

There are no CEQA issues involved with the contract.

FINANCIAL IMPLICATIONS

Funding for this contract will come from the ATP Grant, other grants and the General Fund Reserves designated for Capital Projects.

TOWN OF LOOMIS

RESOLUTION NO. 16-

RESOLUTION AWARDING CONSTRUCTION MANAGEMENT SERVICES AGREEMENT TO SALABER ASSOCIATES, INC AND AUTHORIZING TOWN MANAGER TO EXECUTE AN AGREEMENT ACCEPTABLE TO THE TOWN FOR PROVIDING SUCH SERVICES.

WHEREAS, The Town's Capital Improvement Projects require specialized inspections, and

WHEREAS, current and forecasted Capital Improvement Projects in Loomis are and will remain below the level justifying the creation and hiring of a full time employee with additional costs to the Town for benefits and pension, and

WHEREAS, a consulting firm would provide a multitude of additional services that could include specialized inspections, materials testing, review of certified payroll and other duties as needed, and

WHEREAS, the seven received proposals were reviewed for consistency with the Request for Qualifications (RFQ) and the firm's knowledge of the needs of the Town of Loomis to provide construction management services,

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town of Loomis accepts the proposal of Salaber Associates, Inc., and hereby authorizes the Town Manager to execute an agreement acceptable to the Town for construction management services.

PASSED AND ADOPTED by the Council of the Town of Loomis this 8th day of March, 2016 by the following vote:

AYES:

NOES:

ABSENT:

Mayor

ATTEST:

**Request for Qualifications for Inspection
Services Town of Loomis January 2016.**

Consultant	Reviewer	Total	AVG	Rank
Salaber	1	94	89	1
	2	78		
	3	95		
Unico	1	95	88	2
	2	86		
	3	82		
Caltrop	1	80	84	3
	2	86		
	3	87		
Psomas	1	89	79	
	2	75		
	3	73		
MGE	1	77	79	
	2	68		
	3	93		
Quincy	1	74	77	
	2	68		
	3	88		
Drake Haglan	1	78	74	
	2	64		
	3	80		