

**TOWN OF LOOMIS**  
**ADMINISTRATIVE POLICIES AND PROCEDURES**

**ATTENDANCE POLICY FOR COMMISSIONERS**

**Effective Date:** 1/10/1989

**Resolution:**

Commissioners shall regularly attend commission meetings. No more than two consecutive meetings can be missed without penalty. The total number of missed meetings in a calendar year is four without penalty. Approved absences for illness or other circumstances can be obtained by submitting a formal absence request to the Mayor/Chair.