TOWN OF LOOMIS

PLANNING COMMISSION AGENDA
LOOMIS DEPOT
5775 HORSESHOE BAR ROAD
LOOMIS, CALIFORNIA

TUESDAY	November 22, 2016	7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Chairman Hogan
___ Commissioner Duncan
___ Commissioner Kelly
___ Commissioner Onderko
___ Commissioner Wilson

COMMISSION COMMENT FOR ITEMS NOT ON THE AGENDA

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

This time is reserved for those in the audience who wish to address the Planning Commission on subjects that are not on the Agenda. The audience should be aware that the Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda. Please **note that comments from the public will also be taken on any item on the agenda. The time allotted to each speaker** is three minutes but can be changed by the Chairman.

ADOPTION OF AGENDA

If items on the Agenda will be rescheduled for a different day and time, it will be announced at this time. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Chairman has the discretion of limiting the total discussion time for an item.

PUBLIC COMMENT ON CONSENT AGENDA

CONSENT AGENDA	RECOMMENDATION
1. PROJECT STATUS REPORT	RECEIVE AND FILE
2. October 25, 2016 MINUTES	APPROVE

BUSINESS ITEMS

3. **CONSIDERATION OF CHANGING THE DECEMBER 27, 2016 PLANNING COMMISSION MEETING TO THE THIRD TUESDAY OF THE MONTH (DECEMBER 20, 2016)**

As the regularly scheduled December Planning Commission Meeting will be during Christmas week, moving the December meeting to Tuesday, December 20, 2015 will remove potential conflicts.

RECOMMENDATION:

Discuss and approve Resolution # 16-10 to reschedule the regularly scheduled Planning Commission Meeting of December 27, 2016 to the third Tuesday of the month, December 20, 2016.

PUBLIC COMMENT

ADJOURNMENT: _____ PM

INFORMATION SUBMITTED AT HEARING OR AFTER PREPARATION OF PACKETS

The Planning Commission may not have time to read written information submitted at the hearing or after 5:00 p.m. the Friday before the scheduled hearing date. We encourage you to present your comments, during the scheduled time period, at the public hearing.

ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Town Hall at 652-1840 prior to the public hearing or program you wish to attend, so that we can accommodate you. Materials relating to an item on this agenda can be obtained at Town Hall (3665 Taylor Road) or on the Town's website at www.loomis.ca.gov.

ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW

If you challenge the proposed project described above in court, you may be limited to raising only those issues you raised at the public hearing described in this notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

APPEAL PERIOD

** There is a 10-day appeal period for most Planning Commission decisions. However, a Planning Commission approval of a tentative parcel map has a 15-day appeal period. Appeals can be made by any interested party by submittal of a written appeal request to the Loomis Town Clerk, 3665 Taylor Road, Loomis, California, 95650. **

PUBLIC HEARING PROCEDURE:

1. **Town staff makes its presentation on the Project and outlines all recommended actions**
2. **Commission/Council asks questions of staff**
3. **Chair/Mayor opens the public hearing**
4. **Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)**
5. **Commission/Council asks questions of the applicant (and staff)**
6. **Public comment – maximum 3 minutes per speaker, one opportunity to speak each**
7. **Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)**
8. **Chair/Mayor closes the public hearing is closed**
9. **Staff responds to all public comments; Commission/Council asks any additional questions of staff**
10. **Council deliberates and acts on requested entitlements**

CERTIFICATION OF POSTING OF AGENDA

I, Carol Parker, Administrative Clerk/Planning Assistant for the Town of Loomis, declare that the foregoing agenda for the Tuesday, November 22, 2016 Regular Meeting of the Town of Loomis Planning Commission was posted November 16, 2016 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at www.loomis.ca.gov .

Signed, November 16, 2016 at Loomis, California.

Carol Parker, Administrative Clerk/Planning Assistant