TOWN OF LOOMIS

ACTION MINUTES
REGULAR MEETING OF
LOOMIS TOWN COUNCIL
LOOMIS DEPOT
5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650
916-652-1840
www.loomis.ca.gov

TUESDAY	JUNE 13, 2017	7:30 P.M.

CALL TO ORDER Mayor Black Called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:
Mayor Black
Councilmember Baker
Councilmember Morillas
Councilmember Onderko
Councilmember Ucovich
Absent: None

RECOGNITIONS/PROCLAMATIONS Recognizing Steve and Nancy Price

Principal Glenn Lockwood
H. Clarke Powers School

MATTERS OF INTEREST TO COUNCILMEMBERS There were no matters of interest.

TOWN REPORT

LOOMIS CHAMBER OF COMMERCE UPDATE

Patricia Green expounded on the following:
- thanked Joan Phillipe and Brit Snipes for working with them
- one of the Chamber goals for 2017 was to establish an under 40 professionals group to connect them with the business community and the local government
- Family Fest on Friday was a huge success with a great turn out
- the Chamber mixer is Thursday night at McLaughlin Studio at 5:30 p.m.
- Placer County Economic Development is having a workshop entitled "growing your downtown district," on June 19th at 10 a.m. and Councilmember Tim Onderko will be giving a brief update on what is happening in Loomis

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.
Written Material Introduced Into the Record: Citizens wishing to introduce written material into the record at the public hearing on any item are requested to provide a copy of the written material to the Town Clerk .

PUBLIC COMMENT: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda.

Gordon Medd, Loomis Union School District Superintendent, stated the following:
- thanked Council for honoring Glenn Lockwood and said he will be a part of their foundation
- thanked Joan Phillipe for filling in as interim town manager

Jenny Knisley, Hunters Drive, invited everyone to an open house on Saturday from 11:00 a.m. to 1:00 p.m. at the Loomis Library to celebrate all of their hard work and all of the volunteers and what they have done.

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on particular items.

Joan Phillipe, Interim Town Manager, requested to move item 11 forward under business.

Roger Carroll, Town Treasurer/Finance Director, requested to pull item 6 forward for a revision.

A motion was made to adopt the Agenda as amended. On motion by Councilmember Morillas, seconded by Councilmember Baker and passed by the following vote:
Ayes: Baker, Black, Morillas, Onderko, Ucovich
Noes: None
Abstained: None
Absent: None

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

There was no public comment.

Councilmember Ucovich requested to pull forward for discussion item 10.

A motion was made to approve the Consent Agenda as amended. On motion by Councilmember Morillas, seconded by Councilmember Ucovich and passed by the following vote:
Ayes: Baker, Black, Morillas, Onderko, Ucovich
Noes: None
Abstained: None
Absent: None

CONSENT AGENDA		RECOMMENDED ACTION
1.	Council Minutes – 5/6/17, 5/9/17, 5/30/17 5/17/17 **With Councilmember Ucovich abstaining**	*APPROVE* *APPROVE*
2.	Monthly Check Register – May	*RECEIVE AND FILE*
3.	Statement of Activity	*RECEIVE AND FILE*
4.	Treasurer's Report	*RECEIVE AND FILE*
5.	Planning Status Report	*RECEIVE AND FILE*
7.	A Resolution of the Town Council of the Town of Loomis Requesting Collection of Charges on Tax Roll For the Following Districts: Heather Heights Community Facilities District No. 3, Loomis Maintenance District Unit 1, Loomis Maintenance No. 2, Community Facilities District No. 1, Sunrise-Loomis Community Facilities District No. 2, Community Facilities District No. 4, Loomis Acres Unit No. 4 Maintenance District, King Road Maintenance District, Rachel Estates Maintenance District, Hunters Crossing II Maintenance District, Saunders Avenue Maintenance District, Sherwood Estates Maintenance District, Hunter Oaks Maintenance District, Sierra De Montserrat Subdivision Maintenance District Regulations Section 6655.2	*ADOPT RESOLUTION* **Resolution 17-13**
8.	Second Reading Of Ordinance 270, Authorizing The Implementation Of A Community Choice Aggregation Program	*ADOPT ORDINANCE*

9. Second Reading Of Ordinance 271, Modifying Chapter 11.04 Of The Municipal Code Dealing With Uniform Fire Code — *ADOPT ORDINANCE*

11. **Moved under business.**

12. Amendment to Contract with Placer County for Law Enforcement Services — *APPROVE*

13. . Agreement For Legal Services Between The Town of Loomis And Kronick, Moskovitz, Tiedemann & Girard — *APPROVE*

CONSENT ITEMS FORWARDED

6. A Resolution of the Town Council of the Town of Loomis Authorizing Submittal of Claims For Local Transportation And Authorizing The Town Manager To Execute — *ADOPT RESOLUTION*

Roger Carroll pointed out that there were two typos:
- in the resolution $339,180 for TDA Article 8a money should be $339,039
- also, on page 5 the amount needs to be changed from $339,180 to $339,039

There was no public comment.

A motion was made to adopt the amended Resolution 17-14, authorizing submittal of claims for Local Transportation and authorizing the Town Manager to execute. On motion by Councilmember Ucovich, seconded by Councilmember Baker and passed by the following vote:
Ayes: Baker, Black, Morillas, Onderko, Ucovich
Noes: None
Abstained: None
Absent: None

10. Second Reading of Ordinance 272, Enacting Chapter 13.29 Of The Municipal Code Establishing The Planned Development (PD) Zoning District — *ADOPT ORDINANCE*

Councilmember Ucovich asked if a proposed Planned Development (PD) can come in with smaller lots than what is in our zoning standards.

Jeff Mitchell, Town Attorney, stated as long as it is consistent with the Town's General Plan, you cannot use a PD to change the General Plan.

There was no public comment.

Following further discussion on the matter, a motion was made to adopt Ordinance 272, enacting Chapter 13.29 of the Municipal Code establishing the Planned Development (PD) Zoning District. On motion by Councilmember Baker, seconded by Councilmember Onderko and passed by the following vote:
Ayes: Baker, Black, Morillas, Onderko
Noes: Ucovich
Abstained: None
Absent: None

PUBLIC HEARING

14. **Statewide Community Infrastructure Program**
Staff presentation regarding participation in the Statewide Community Infrastructure Program ("SCIP"), which is sponsored by the California Statewide Communities Development Authority ("CSCDA")
Recommended action: Hold public hearing and adopt resolution, authorizing the Town to join the Statewide Community Infrastructure Program; authorizing the California Statewide Communities Development Authority to accept applications from property owners, conduct special assessment proceedings and levy assessments within the Territory of the Town of Loomis; approving form of acquisition agreement for use when applicable; and authorizing related actions.
Public comment:

Patricia Green, Commercial Real Estate Broker, stated the following:
- **regarding residential real estate, the PACE program makes it difficult to sale homes**
- **asked Council to be cautious about this program**

Jean Wilson, Barton Road, asked if individual homeowners or builders are illegible for this program.

Roger Carroll, Town Treasurer/Finance Director, stated from what he understands anyone who pays capital improvement fees can participate in this program.

Scott Montgomery, Development Consultant from Roseville, stated that this has been a successful program throughout the state and he is in favor of it.

Councilmember Ucovich stated he assumes bonds are sold and the property owner pays the bond, there is no guarantee that it reduces the price of the house.

Following further discussion on the matter, a motion was made to adopt Resolution 17-15, authorizing the Town to join the Statewide Community Infrastructure Program; authorizing the California Statewide Communities Development Authority to accept applications from property owners, conduct special assessment proceedings and levy assessments within the Territory of the Town of Loomis approving form of Acquisition Agreement for use when applicable; and authorizing related actions. On motion by Councilmember Onderko, seconded by Councilmember Baker and passed by the following vote:
Ayes: Baker, Black, Morillas, Onderko
Noes: Ucovich
Abstained: None
Absent: None

15. **Operating Budget for the 2017/18 Fiscal Year**
Consider adoption of the proposed budget for the 2017/18 Fiscal Year
Recommended action: Take public comment; 1) adopt Resolution adopting the Annual Operating Budget for Fiscal Year 2017-2018; 2) adopt Resolution setting forth Position Allocations for the Fiscal Year 2017-2018; and 3) adopt Resolution certifying compliance with the 2016-2017 Appropriation Limitation and establishing the Appropriation Limitation for the 2017-2018 Fiscal Year.
Public comment:

Roger Carroll expounded on the following amendments to the budget:
- **the new town manager's salary was amended to reflect the new salary**
- **the summer concerts fund was increased to $6,000**
- **Holiday decorations fund to $3,000 for lights and banners**
- **budget $25,000 for the heating/air conditioning at the Loomis Library**

Councilmember Ucovich stated he would like to move the $200,000 from the General Plan update to improve the roads.

There was no public comment.

Following further discussion on the matter, a motion was made to approve the following resolutions as amended:
- **Resolution 17-16, adopting the annual operating budget for Fiscal Year 2017-2018**
- **Resolution 17-17, setting forth position allocations for the Fiscal Year 2017-2018**
- **Resolution 17-18, certifying compliance with the 2016-2017 Appropriation Limitation and establishing the Appropriation Limitation for the 2017-2018 Fiscal Year**

On motion by Councilmember Morillas, seconded by Councilmember Onderko and passed by the following vote:
Ayes: Baker, Black, Morillas, Onderko
Noes: Ucovich
Abstained: None
Absent: None

BUSINESS

11. Employment Agreement with Sean Rabe For Position of Town Manager *APPROVE*

Sean Rabe stated he was anticipating starting the first week in July.

There was no public comment.

Following further discussion on the matter, a motion was made to approve the agreement with Sean Rabe. On motion by Councilmember Baker, seconded by Councilmember Ucovich and passed by the following vote:
Ayes: Baker, Black, Morillas, Onderko, Ucovich
Noes: None
Abstained: None
Absent: None

16. **Library Board Business Plan/Proposed Budget/Proposed Job Description for Librarian**
Library Board Business Plan/proposed Budget/proposed job description for Librarian and request for Town to enter into a contract with the Friends of Loomis Library to operate the Loomis Library and Community Learning Center
Recommended action: Accept the Business Plan, approve the proposed Budget, receive for filing the job description and direct staff to prepare a contract for consideration at the July 11, 2017 Council meeting
Public comment:

Jenny Knisley, Library Board President, noted they are doing research to see how much it would be to offer benefits to the librarian so the $200,000 at the top of the budget may be different.

Jean Wilson asked if the Library Board could hire a librarian if this passes tonight.

Joan Phillipe, Interim Town Manager, stated that we need to have an approved contract and the goal is to have it back at the July council meeting.

Following further discussion on the matter, a motion was made to accept the business plan, approve the budget, receive for filing the job description and direct staff to prepare a contract for consideration at the July 11, 2017 council meeting. On motion by Councilmember Morillas, seconded by Councilmember Ucovich and passed by the following vote:
Ayes: Baker, Black, Morillas, Onderko, Ucovich
Noes: None
Abstained: None
Absent: None

17. **Voting Delegates To League Conference**
The League of California Cities Conference in September 2017 will include League business and cities are asked to appoint voting delegates to conduct that business
Recommended action: Appoint a voting delegate and alternate to act on behalf of the Town and give direction.
Public comment:

There was no public comment.

A motion was made to appoint Councilmember Onderko as the voting delegate and Councilmember Ucovich as the alternate for the League of California Cities Conference in September. On motion by Councilmember Baker, seconded by Councilmember Morillas and passed by the following vote:
Ayes: Baker, Black, Morillas, Onderko, Ucovich
Noes: None
Abstained: None
Absent: None

FUTURE AGENDA ITEMS

Councilmember Ucovich asked for an update on the negotiations with Placer County regarding the library property tax reimbursement.

- Traffic Report on the Lincoln Village 1
- Solid fencing in Residential Agricultural Zoning

COUNCIL COMMITTEES

- Placer County Economic Development Board – Ucovich/Morillas
- Placer County Flood Control/Water Conservation District – Morillas/Ucovich
- Placer County Transportation Planning Agency – Baker/Morillas
  PCTPA Funding Strategy Update Steering Committee – Baker/Morillas
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Black/Onderko
- Sacramento Area Council of Governments – Onderko/Ucovich
- Borders Committee – Black & Baker
- Business Committee – Black/Morillas
- Schools Liaison – Onderko/Baker
- SPMUD Ad Hoc Committee – Ucovich/Morillas
- Library Representative – Black/Ucovich

ADJOURNMENT **Mayor Black adjourned the meeting at 8:49 p.m.**

Mayor

Town Clerk