# Staff Report

May 9, 2017

| | |
|---|---|
| **TO:** | Honorable Mayor and Town Council |
| **FROM:** | Roger Carroll, Treasurer/Finance Officer |
| **DATE:** | May 1, 2018 |
| **RE:** | Preliminary Budget for 2017/18 |

**Recommendation**

Receive and file.

**Issue Statement and Discussion**

The purpose of this staff report is to report to the Town Council the revenues and expenditures for 2018/19 as currently estimated by the Town Finance Director and Town Engineer so that Council members have time to review the available resources before the June Council meeting.

**Please note: this is a draft document**. The majority of time was spent on estimating revenues and expenditures. Some headings and most program descriptions were not updated.

**ITEMS TO NOTE:**

**GENERAL FUND**

The General Fund covers all expenditures for the day to day operation of the Town, including the Legislature (Town Council and Planning commission), Administration, Planning, Safety (Sheriff and Animal control), Public works, Community services and Economic development.

While some of the past budget years have projected deficits, only one year actually ended in an operating deficit. The 2017/18 fiscal year is projected to also end "in the black" due to general cost containment practices by the Town Staff. Projections show that revenues for 2017/18 will exceed expenditures by $657,093, before fund transfers to the Transportation fund.

Assumptions:

- Tax revenues will continue to rise in a normal fashion, slowing only slightly from last year.
- Building permit activity will be approximately three-quarters of the 2017/18 year.
- Investment income will stay constant. While higher yielding investments that mature are replaced with somewhat lower rates, this decrease will be offset by selling some investments for a profit. Unrealized losses will reverse as the maturities approach.
- There will be no dividend from the risk pool.
- All other revenues will remain stable.
- A full-time Planning Director will be hired.
- The Animal Control contract with Placer County is increasing from $91,304 to $143,378 per year.
- COPS money will be funded by the State and that the Traffic Officer position will be funded even though it will cost the General Fund approximately $18,000.

In 2017-18, we budgeted, in the Planning Department, for funding a Master plan for the downtown core, budgeted at $50,000 and setting aside $200,000 to begin funding a full blown General Plan update. These amounts will be encumbered in the fund balance and added to additional amounts in this year's budget. Also in the Planning department, we have moved the $10,000 for Code Enforcement out of payroll, increased it to $25,000 and included it in the $40,000 budgeted for Consulting.

The Public Works Department in the General fund now has a summary page (page 22) which combines three subsequent pages: Public Works – Facilities, Public Works – Drainage, and Building. This is important because it highlights how much time our public works crew spends on activities that are not "streets and roads" related. Also, the Building department numbers have always been somewhat buried in the Public Works budget and needs to show our increasing costs there.

**TRANSPORTATION FUND**

The TDA fund is made up of revenues from the State that come in the form of Transportation Development Act funds from the Placer County Transportation Planning Agency and Highway Users taxes from the State.

This year will see major activity in this fund as the Downtown Reconstruction project progresses.

Items of interest in this fund include:

- Transportation and Gas Tax revenues included the gas tax rate increases signed into law on May 1, 2017. This includes a new revenue, "Road Maintenance Revenue Account," and year one of a two-year repayment of funds the State borrowed from the gas tax funds. All told, this represents a 44% increase in gas tax funds available to the Town.

- All other expenditures are estimated based on averages from previous years.

## GENERAL FUND RESERVES

This budget assumes only nominal amounts of General Fund Reserves will be utilized to complete the current year's road projects.

**CEQA Requirements**

There are no CEQA issues.

**Financial and/or Policy Implications**

None.

**Attachments**

Proposed Operating Budget for the Year Ending June 30, 2019
Friends of the Library budget for operating the Loomis Library

**TOWN OF LOOMIS**
**PROPOSED BUDGET**
**FOR THE YEAR ENDING JUNE 30, 2019**


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TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

## GENERAL FUND
## SUMMARY

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **REVENUES BY MAJOR CATEGORY** | | | | | | | | |
| Property and Sales Taxes | 2,930,000 | 2,665,000 | 2,868,364 | 2,260,557 | 2,040,700 | 2,083,814 | 1,857,984 | 1,587,474 |
| Franchise Fees | 279,500 | 266,000 | 276,294 | 262,999 | 256,622 | 249,851 | 245,883 | 234,000 |
| Licenses and Permits | 171,000 | 167,000 | 257,529 | 239,736 | 338,894 | 244,350 | 179,421 | 137,534 |
| Revenue from Other Agencies | 636,300 | 636,300 | 668,423 | 623,745 | 588,531 | 527,454 | 500,649 | 480,952 |
| Investment Earnings | 100,000 | 90,000 | 88,962 | 85,193 | 67,169 | 73,303 | 89,998 | 80,646 |
| Miscellaneous | 40,459 | 788,038 | 569,760 | 270,375 | 63,015 | 1,464,995 | 138,739 | 182,358 |
| **TOTAL REVENUES** | 4,157,259 | 4,612,338 | 4,729,333 | 3,742,605 | 3,354,932 | 4,643,767 | 3,012,674 | 2,702,964 |
| **EXPENDITURES BY DEPARTMENT** | | | | | | | | |
| General Government | 968,400 | 904,100 | 846,987 | 753,089 | 816,431 | 787,123 | 763,016 | 701,393 |
| Planning | 527,300 | 425,800 | 408,847 | 173,842 | 141,321 | 95,729 | 134,368 | 90,508 |
| Safety Services | 1,529,122 | 1,548,820 | 1,535,049 | 1,491,988 | 1,445,651 | 1,432,986 | 1,434,187 | 1,385,100 |
| Public Works | 614,258 | 641,130 | 491,546 | 426,799 | 528,579 | 492,474 | 470,091 | 334,568 |
| Non-Departmental | 365,609 | 1,047,588 | 789,811 | 559,367 | 41,648 | 1,293,918 | 27,178 | 665,871 |
| **TOTAL EXPENDITURES** | 4,004,689 | 4,567,438 | 4,072,240 | 3,405,084 | 2,973,630 | 4,102,230 | 2,828,839 | 3,177,440 |
| **EXCESS REVENUE OVER (UNDER) EXPENDITURES** | 152,570 | 44,900 | 657,093 | 337,521 | 381,302 | 541,537 | 183,835 | (474,476) |
| **BEGINNING FUND BALANCE** | 5,843,398 | | 5,186,305 | 6,109,143 | 5,727,842 | 5,186,305 | 5,002,470 | 5,476,946 |
| **ENDING FUND BALANCE** | 5,995,968 | | 5,843,398 | 6,446,664 | 6,109,143 | 5,727,842 | 5,186,305 | 5,002,470 |

**TOWN OF LOOMIS**
**PROPOSED BUDGET**
**FOR THE YEAR ENDING JUNE 30, 2019**

## GENERAL FUND
## REVENUE DETAIL

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PROPERTY AND SALES TAXES** | | | | | | | | |
| 30010 Property Taxes - Secured | 1,140,000 | 1,070,000 | 1,088,021 | 1,009,660 | 948,110 | 849,701 | 793,727 | 766,641 |
| 30020 Property Taxes - Unsecured | 21,000 | 30,000 | 23,746 | 25,622 | 21,749 | 19,738 | 22,770 | 18,711 |
| 30025 Property Taxes - Supplemental | 17,000 | 15,000 | 18,694 | 24,462 | 23,972 | 20,268 | 22,727 | 11,194 |
| 30035 Property Tax in lieu of Sales Taxes | - | - | | | 154,097 | 385,457 | 153,012 | 210,998 |
| 30030 Sales and Use Taxes | 1,250,000 | 1,200,000 | 1,187,986 | 1,129,825 | 840,689 | 761,629 | 816,131 | 515,299 |
| 30031 1/4 cent Transaction tax | 450,000 | 300,000 | 488,583 | 14,087 | | | | |
| 30040 Real Property Transfer Tax | 40,000 | 40,000 | 46,677 | 45,456 | 39,917 | 37,490 | 31,943 | 27,719 |
| 30050 Transient Occupancy Tax | 12,000 | 10,000 | 14,657 | 11,445 | 12,166 | 9,532 | 17,674 | 36,912 |
| **TOTAL TAXES** | 2,930,000 | 2,665,000 | 2,868,364 | 2,260,557 | 2,040,700 | 2,083,814 | 1,857,984 | 1,587,474 |
| **FRANCHISES** | | | | | | | | |
| 32010 PG&E Electric | 87,000 | 80,000 | 83,563 | 79,967 | 76,174 | 74,531 | 74,544 | 70,693 |
| 32020 PG&E Gas | 17,000 | 15,000 | 17,703 | 14,836 | 13,424 | 12,460 | 12,714 | 12,477 |
| 32030 Cable Television | 37,500 | 37,000 | 37,514 | 36,948 | 36,465 | 36,391 | 34,692 | 32,174 |
| 32040 Refuse Disposal | 138,000 | 134,000 | 137,515 | 131,249 | 130,559 | 126,469 | 123,933 | 118,656 |
| **TOTAL FRANCHISES** | 279,500 | 266,000 | 276,294 | 262,999 | 256,622 | 249,851 | 245,883 | 234,000 |
| **LICENSES AND PERMITS** | | | | | | | | |
| 33010 Business Licenses | 16,500 | 15,000 | 16,576 | 16,178 | 16,858 | 16,238 | 15,749 | 15,521 |
| 33012 Business License Application fee | 8,000 | 8,000 | 8,117 | 9,114 | 10,881 | 10,136 | 9,765 | 10,230 |
| 33020 Grading Permits | 15,000 | 15,000 | 23,902 | 16,151 | 49,105 | 17,359 | 9,702 | 3,094 |
| 33030 Encroachment Permits | 6,500 | 4,000 | 10,960 | 6,082 | 6,948 | 1,782 | 3,960 | 9,108 |
| 33040 Building Permits | 50,000 | 50,000 | 89,952 | 76,769 | 93,140 | 74,560 | 47,785 | 29,736 |
| 33050 Plan Checks | 30,000 | 30,000 | 43,390 | 41,706 | 82,219 | 40,081 | 36,364 | 13,510 |
| 33060 Electrical | 6,000 | 6,000 | 14,236 | 10,311 | 12,592 | 9,002 | 6,599 | 2,970 |
| 33070 Plumbing | 6,000 | 6,000 | 13,584 | 9,530 | 12,499 | 8,907 | 5,935 | 2,654 |
| 33080 Mechanical | 6,000 | 6,000 | 13,063 | 9,081 | 11,218 | 7,887 | 6,008 | 2,363 |
| 33090 Energy | 3,000 | 3,000 | 5,084 | 2,838 | 5,294 | 4,122 | 3,186 | 1,366 |
| 33090 Tree Permits | - | - | | | | | | |
| 33110 Gen. Plan Amendments/Rezonings | - | - | - | 493 | | 14,372 | | |
| 33130 Conditional Use Permits | 4,000 | 4,000 | 4,149 | 10,372 | 16,697 | 3,155 | | 4,149 |
| 33140 Design Reviews | 5,000 | 5,000 | 2,018 | 6,015 | 3,525 | 8,159 | 5,786 | 25,029 |
| 33160 Variance Fees | 1,500 | 1,500 | - | 1,470 | 2,977 | 1,507 | 1,470 | 735 |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 33170 Minor Boundary Adjustments | 4,000 | 4,000 | 7,425 | 14,288 | | 8,486 | 12,470 | 8,934 |
| 33180 Certificate of Compliance | - | - | 1,700 | | | 1,700 | | |
| 33200 Sign Permits | 500 | 500 | 500 | 186 | 651 | 651 | 837 | 558 |
| 33220 Subdivisions | - | - | - | | 11,240 | 1,420 | | |
| 33230 Transportation Permits | 4,000 | 4,000 | 1,332 | 1,920 | 2,778 | 3,573 | 3,674 | 3,822 |
| 33990 Misc. Planning Fees | 5,000 | 5,000 | 1,541 | 6,933 | 272 | 11,252 | 10,130 | 3,755 |
| 35020 Code Enforcement Citations | | | - | 300 | | | | |
| **TOTAL LICENSES AND PERMITS** | 171,000 | 167,000 | 257,529 | 239,736 | 338,894 | 244,350 | 179,421 | 137,534 |
| **REVENUE FROM OTHER AGENCIES** | | | | | | | | |
| 36010 PY Excess Motor Vehicle In-Lieu | 2,800 | 2,800 | 3,566 | 2,998 | 2,672 | 2,763 | 2,861 | 3,457 |
| 36060 Homeowner Property Tax Relief | 8,500 | 8,500 | 8,527 | 8,335 | 8,245 | 8,000 | 8,214 | 8,373 |
| 36035 Property tax in Lieu of Vehicle License Fees | 625,000 | 625,000 | 656,330 | 612,412 | 577,614 | 516,691 | 489,574 | 469,122 |
| **TOTAL REVENUE FROM OTHER AGENCIES** | 636,300 | 636,300 | 668,423 | 623,745 | 588,531 | 527,454 | 500,649 | 480,952 |
| **INVESTMENT EARNIGS** | | | | | | | | |
| 37010 Portfolio income | 100,000 | 90,000 | 88,962 | 85,193 | 67,169 | 73,303 | 89,998 | 80,646 |
| **OTHER SOURCES OF FUNDS** | | | | | | | | |
| 35010 Traffic fines | 3,000 | 3,000 | 4,058 | 2,898 | 6,821 | 7,230 | 12,039 | 19,226 |
| 38010 Swim lesson participalton fee | - | - | - | | | | | 3,737 |
| 39020 Rents | 28,000 | 28,000 | 30,647 | 32,549 | 41,085 | 38,933 | 42,403 | 42,511 |
| 39090 Miscellaneous | 5,000 | 5,000 | 2,246 | 6,615 | 15,110 | 150,768 | 84,298 | 116,884 |
| Dedicated General Fund reserves | 4,459 | 752,038 | 532,809 | 228,313 | | 1,268,063 | | |
| **TOTAL OTHER SOURCES OF FUNDS** | 40,459 | 788,038 | 569,760 | 270,375 | 63,015 | 1,464,995 | 138,739 | 182,358 |
| **TOTAL GENERAL FUND REVENUE** | 4,157,259 | 4,612,338 | 4,729,333 | 3,742,605 | 3,354,932 | 4,643,767 | 3,012,674 | 2,702,964 |

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

## GENERAL FUND
## EXPENDITURE SUMMARIES

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **EXPENDITURES BY FUNCTION** | | | | | | | | |
| Personnel | 1,440,708 | 1,259,780 | 1,202,542 | 1,053,579 | 908,321 | 885,287 | 888,314 | 848,263 |
| Supplies | 84,650 | 78,850 | 59,647 | 51,531 | 47,383 | 44,686 | 39,326 | 28,416 |
| Communications | 21,300 | 12,600 | 17,620 | 10,682 | 14,996 | 11,986 | 9,582 | 8,701 |
| Contracted Services | 2,096,922 | 2,147,120 | 2,003,503 | 1,652,035 | 1,843,062 | 1,729,217 | 1,756,619 | 1,520,695 |
| Resource Development | 83,475 | 75,875 | 98,122 | 286,467 | 36,137 | 41,708 | 39,645 | 40,334 |
| Occupancy | 59,225 | 47,325 | 41,533 | 33,530 | 41,518 | 33,165 | 27,934 | 27,554 |
| Capital Outlay | 105,650 | 104,150 | 29,664 | 42,719 | 14,973 | 21,576 | 2,362 | 8,034 |
| Miscellaneous | 112,759 | 841,738 | 619,610 | 274,541 | 67,239 | 1,334,605 | 65,056 | 695,443 |
| **TOTAL** | 4,004,689 | 4,567,438 | 4,072,240 | 3,405,084 | 2,973,630 | 4,102,230 | 2,828,839 | 3,177,440 |
| **EXPENDITURES BY DEPARTMENT/COST CENTER** | | | | | | | | |
| Town Council | 53,200 | 53,200 | 46,212 | 42,460 | 77,396 | 57,075 | 44,538 | 53,878 |
| Town Clerk | 89,800 | 77,900 | 77,284 | 84,509 | 76,887 | 73,864 | 68,357 | 67,591 |
| Finance/Treasury | 231,000 | 226,800 | 213,095 | 213,325 | 205,790 | 197,368 | 187,307 | 194,941 |
| Administration | 594,400 | 546,200 | 510,395 | 412,795 | 456,358 | 458,816 | 462,815 | 384,983 |
| Planning | 527,300 | 425,800 | 408,847 | 173,842 | 141,321 | 95,729 | 134,368 | 90,508 |
| Community Services | 324,700 | 287,700 | 245,446 | 316,138 | 23,857 | 24,305 | 25,628 | 29,458 |
| Economic Development | 36,450 | 7,850 | 11,556 | 42,359 | 17,790 | 1,550 | 1,550 | 9,192 |
| Safety Services | 1,529,122 | 1,548,820 | 1,535,049 | 1,491,988 | 1,445,651 | 1,432,986 | 1,434,187 | 1,385,100 |
| Public Works | 614,258 | 641,130 | 491,546 | 426,799 | 528,579 | 492,474 | 470,091 | 334,568 |
| Non Departmental | 4,459 | 752,038 | 532,809 | 200,870 | - | 1,268,063 | - | 627,221 |
| **TOTAL** | 4,004,689 | 4,567,438 | 4,072,240 | 3,405,084 | 2,973,630 | 4,102,230 | 2,828,839 | 3,177,440 |

This page in the published budget will have a photo of some scenic location within the Town. For now, please enjoy the Town Seal.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
DEPARTMENT 0100
TOWN COUNCIL

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| 40110 Salaries | 23,000 | 23,000 | 22,796 | 20,498 | 23,856 | 21,559 | 22,619 | 22,972 |
| 40310 Medicare | 1,800 | 1,800 | 1,281 | 998 | 1,233 | 1,066 | 1,073 | 903 |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50110 Office Expenses | 4,500 | 4,500 | 4,109 | 3,525 | 3,022 | 4,263 | 4,036 | 4,065 |
| 50150 Legal Noticing | 5,000 | 5,000 | 4,610 | 5,389 | 3,623 | 12,652 | 4,130 | 392 |
| 50210 Copy Machine | 1,800 | 1,800 | 1,633 | 1,631 | 1,926 | 1,658 | 2,068 | 1,591 |
| **COMMUNICATIONS** | | | | | | | | |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 Council Projects | | - | | | | | | |
| 51210 Attorney - Special Projects | 5,000 | 5,000 | | | 10,687 | 5,124 | 2,509 | 12,754 |
| Library feasability | - | - | | | 24,327 | | | |
| Recruitment | - | - | | | | | | |
| | - | | | | | | | |
| | - | - | | | | | | |
| | - | | | | | | | |
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Memberships and Dues | 4,400 | 4,400 | 4,336 | 4,227 | 4,243 | 4,098 | 4,398 | 4,083 |
| 60120 Travel and Meetings | 7,500 | 7,500 | 7,249 | 6,191 | 4,479 | 6,654 | 3,706 | 7,118 |
| **OCCUPANCY** | | | | | | | | |
| 61110 Rents and Leases | - | - | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **CAPITAL OUTLAY** | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **MISCELLANEOUS** | | | | | | | | |
| | | | | | | | | |
| 80110 Miscellaneous | 200 | 200 | 200 | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **TOTALS** | 53,200 | 53,200 | 46,212 | 42,460 | 77,396 | 57,075 | 44,538 | 53,878 |

**PROGRAM DESCRIPTION**

The Loomis Town Council consists of five members, elected at-large on a non-partisan basis. Members serve for four years, with overlapping terms. The Town Council is the legislative body for the Town: its responsibility is to make policy. The Mayor presides over the Town Council Meeting. Council members also represent the Town on the boards of other Government agencies, including the Placer County Economic Development Commission, the Placer County Flood Control District, the Local Agencies Formation Commission, the Placer County Transportation Planning Agency and the Placer County Mosquito Abatement District.

Staffing level: 5 elected Council Members

**PROGRAM OBJECTIVES**

* Maintain a quality of life in which families can grow and enjoy the small Town atmosphere.
* Preserve a Town in which there are concerns for all segments of society, including businesses and residents.
* Encourage the participation of all citizens in civic and community activities.
* Develop a Council and Town staff that responds courteously and respectfully to the concerns and needs of the Town's residents.
* Maintain slow, quality growth while preserving the financial integrity of the Town.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
DEPARTMENT 0200
TOWN CLERK

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| 40110 Salaries | 52,000 | 48,500 | 50,239 | 50,960 | 48,371 | 43,391 | 44,790 | 39,559 |
| 40210 Group Insurance | 10,000 | 10,000 | 8,507 | 9,318 | 9,556 | 9,025 | 10,465 | 9,697 |
| 40220 Retirement | 8,000 | 6,500 | 7,936 | 7,226 | 7,682 | 6,832 | 6,197 | 5,957 |
| 40230 Worker's Compensation | 4,200 | 4,200 | 3,029 | 3,622 | 2,967 | 1,809 | 1,060 | 1,667 |
| 40310 Medicare | 1,000 | 1,000 | 731 | 724 | 685 | 607 | 627 | 557 |
| 40320 Unemployment and Training Tax | 500 | 500 | 254 | 301 | 243 | 293 | 340 | 345 |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50110 Office Expenses | 500 | 500 | 500 | 484 | 25 | 734 | 459 | 177 |
| 50160 Books and Publications | - | - | | | | | | |
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Memberships and Dues | 200 | 200 | 180 | 500 | 899 | 155 | 260 | 145 |
| 60120 Travel and Meetings | 2,500 | 2,500 | 1,759 | 1,618 | 3,231 | 1,152 | 512 | 1,444 |
| **OCCUPANCY** | | | | | | | | |
| 61120 Utilities | 700 | 700 | 842 | 937 | 885 | 806 | 785 | 774 |
| 61140 Building Maintenance | 1,200 | 800 | 806 | 481 | 445 | 756 | 739 | 576 |
| **CAPITAL OUTLAY** | | | | | | | | |
| 70110 Office Equipment/Software | 500 | 500 | 694 | 694 | | | 347 | |
| **MISCELLANEOUS** | | | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 80110 Elections | 6,500 | | - | 6,121 | | 5,585 | | 5,904 |
| 80130 Codification | 2,000 | 2,000 | 1,807 | 1,524 | 1,899 | 2,717 | 1,774 | 789 |
| | | | | | | | | |
| | | | | | | | | |
| TOTALS | 89,800 | 77,900 | 77,284 | 84,509 | 76,887 | 73,864 | 68,357 | 67,591 |

**PROGRAM DESCRIPTION**

The Town Clerk's Department is responsible for the custody and maintenance of the Town's records. The Clerk oversees preparation and distribution of meeting agendas and minutes, resolutions, ordinances, etc. The Clerk coordinates the secretarial needs of the Council and Administrative Department, and administers the filing of all Fair Political Practice forms pursuant to State Laws. The Clerk's Department acts as the Town's Personnel Department and Deputy Registrar of Voters and maintains the documentation required by law.

Staffing level: 0.50 full time equivelant employees

**PROGRAM OBJECTIVES**

* Maintain legislative records that are accurate and readily available to Council, Staff and the Public.
* Insure that parliamentary procedures are followed.
* Insure that liability claims are properly addressed and followed through.
* Insure that the Town's Municipal Code is enforced.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
DEPARTMENT 0300
FINANCE/TREASURER

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| 40110 Salaries and wages | 139,000 | 134,500 | 132,792 | 126,131 | 121,926 | 120,886 | 116,063 | 117,949 |
| 40210 Group Insurance | 25,000 | 25,000 | 23,152 | 25,410 | 25,994 | 21,074 | 22,648 | 19,943 |
| 40220 Retirement | 21,000 | 18,000 | 14,994 | 19,419 | 17,979 | 19,034 | 17,751 | 17,026 |
| 40230 Worker's Compensation | 10,000 | 11,500 | 8,480 | 10,143 | 8,307 | 5,633 | 3,527 | 4,962 |
| 40310 Medicare | 2,000 | 2,000 | 1,839 | 1,716 | 1,770 | 1,575 | 1,570 | 1,558 |
| 40320 Unemployment and Training Tax | 700 | 500 | 541 | 844 | 680 | 781 | 882 | 628 |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50110 Office Expenses | 900 | 900 | 917 | 545 | 366 | 459 | 107 | 380 |
| 50210 Copy Machine | 300 | 300 | 242 | 272 | 321 | 276 | 287 | 265 |
| **COMMUNICATIONS** | | | | | | | | |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 Custodial services | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | 4,706 |
| 51210 Computer Services | 3,200 | 3,200 | 3,129 | 2,387 | 3,383 | 2,283 | 188 | 5,616 |
| 51210 Auditors | 20,000 | 22,500 | 18,950 | 19,125 | 18,000 | 17,350 | 16,950 | 16,600 |
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Memberships and Dues | 700 | 700 | 505 | 675 | 705 | 800 | 569 | 897 |
| 60120 Travel and Meetings | 1,000 | 1,000 | 956 | 500 | 500 | 769 | 265 | 924 |
| 60120 Travel and Meetings - Risk Management | 1,000 | 1,000 | 1,000 | 855 | 665 | 958 | 1,058 | 1,769 |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **OCCUPANCY** | | | | | | | | |
| 61120 Utilities | 1,200 | 1,200 | 1,072 | 1,193 | 1,126 | 1,027 | 1,000 | 985 |
| 61140 Building Maintenance | 1,500 | 1,000 | 1,026 | 612 | 567 | 963 | 941 | 734 |
| **CAPITAL OUTLAY** | | | | | | | | |
| 70110 Office Equipment/Software | - | - | | | | | | |
| **MISCELLANEOUS** | | | | | | | | |
| 80110 Insurance/Bonds | | - | | | | | | |
| **TOTALS** | 231,000 | 226,800 | 213,095 | 213,325 | 205,790 | 197,368 | 187,307 | 194,941 |

## PROGRAM DESCRIPTION

The Finance Department and Town Treasurer are responsible for the effective management of the Town's fiscal resources and obligations. This department is responsible for accounting, financial reporting to the Town Council, preparation for the annual fiscal audit, budget preparation, cash management, payroll, accounts payable and receivable and reporting to other State and Federal organizations. As the Town's Treasury, this department is responsible for receiving and safekeeping the taxes and other revenues received by the Town.

Staffing level: 1.25 full time equivelant employees

## PROGRAM OBJECTIVES

* Safeguard the Town's Assets
* Provide relevant financial information and assistance to the Town Council, Town Manager and other departments.
* Maintain appropriate balance between funds required to meet current obligations and the maintenance of an investment portfolio which will approximate a 100% invested position.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
DEPARTMENT 0500
ADMINISTRATION

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| 40110 Salaries and wages | 265,000 | 248,000 | 255,142 | 153,105 | 187,128 | 186,208 | 171,728 | 173,654 |
| 40210 Group Insurance | 45,000 | 36,500 | 45,277 | 47,058 | 48,071 | 33,410 | 33,588 | 29,329 |
| 40220 Retirement | 39,000 | 36,200 | 34,793 | 19,358 | 31,512 | 30,688 | 28,898 | 26,639 |
| 40230 Worker's Compensation | 20,000 | 18,500 | 13,931 | 16,663 | 14,051 | 8,823 | 5,369 | 7,775 |
| 40310 Medicare | 4,500 | 4,000 | 4,017 | 6,375 | 2,871 | 2,729 | 2,520 | 2,842 |
| 40320 Unemployment and Training Tax | 1,500 | 1,500 | 851 | 1,327 | 1,069 | 1,232 | 1,340 | 888 |
| 40410 Car Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50110 Office Expenses | 12,000 | 10,000 | 10,696 | 9,980 | 11,672 | 12,309 | 7,745 | 8,626 |
| 50160 Books and Publications | 800 | 800 | 132 | | 2,080 | 30 | 30 | 30 |
| 50210 Copy Machine | 2,500 | 2,500 | 1,837 | 7,225 | 1,926 | 2,789 | 1,771 | 2,496 |
| **COMMUNICATIONS** | | | | | | | | |
| 50310 Postage | 1,000 | 1,000 | 783 | 600 | 2,380 | 695 | 587 | 547 |
| 50320 Telephone | 12,000 | 5,100 | 11,010 | 4,538 | 5,194 | 5,603 | 5,109 | 4,900 |
| 50330 Internet Access | 2,500 | 2,000 | 2,258 | 3,154 | 2,668 | 1,888 | 1,440 | 1,863 |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 Attorney | 48,000 | 48,000 | 25,147 | 28,569 | 34,208 | 48,640 | 61,472 | 44,734 |
| 51210 Outside services/computer services | 31,000 | 35,000 | 21,761 | 40,866 | 30,666 | 38,055 | 71,611 | 10,278 |
| 51210 Fee update (1) | 5,000 | 5,000 | 5,000 | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Memberships and Dues | 3,000 | 3,000 | 2,617 | 1,330 | 2,259 | 1,890 | 1,793 | 1,780 |
| 60120 Travel and Meetings | 5,000 | 4,000 | 3,946 | 2,099 | 1,599 | 2,972 | 4,665 | 6,835 |
| **OCCUPANCY** | | | | | | | | |
| 61120 Utilities | 8,000 | 8,000 | 5,663 | 6,559 | 8,337 | 5,378 | 5,647 | 6,091 |
| 61140 Building Maintenance | 7,500 | 4,000 | 5,070 | 4,103 | 3,776 | 6,511 | 2,339 | 1,767 |
| **CAPITAL OUTLAY** | | | | | | | | |
| 70010 Small Equipment Replacement Fund | 2,000 | 500 | 1,561 | | 3,093 | | 1,728 | |
| 70010 Office Equipment/Software | 2,500 | 2,500 | 1,429 | | 2,600 | 11,816 | | 783 |
| **MISCELLANEOUS** | | | | | | | | |
| 80010 LAFCO/Air Pollution Control Board/other | 5,000 | 5,000 | 4,452 | 4,287 | 4,124 | 8,995 | 7,633 | 4,154 |
| 80110 Insurance and Bonds | 32,000 | 26,000 | 25,312 | 25,425 | 24,532 | 21,455 | 20,150 | 23,651 |
| 80510 Property Tax Administration | 22,000 | 22,000 | 18,386 | 21,120 | 21,770 | 18,406 | 17,551 | 17,684 |
| 80520 Bank/other fees | 6,500 | 6,000 | 5,725 | 5,453 | 5,174 | 4,694 | 4,500 | 4,036 |
| **TOTALS** | 594,400 | 546,200 | 510,395 | 412,795 | 456,358 | 458,816 | 462,815 | 384,983 |

**PROGRAM DESCRIPTION**

The Town Manager administers policies and programs as directed by the Town Council.

Staffing level: 1.75 full time equivelant employees

**PROGRAM OBJECTIVES**

* Provide assistance to Town Council in creating policies and programs responsive to the community's needs.
* Provide and promote effective leadership for all employees in order to accomplish the Town's mandated functions and respond to the policy decisions from the Town Council.
* Coordinate the Town's response and actions as related to neighboring jurisdictions and State and Federal legislatures.

(1) The Projected Actual amounts for 2017-18 were not expended, they are being encumbered from fund balance and will be added to the current year allocation.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
DEPARTMENT 0700
PLANNING

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| 40110 Salaries and wages | 158,000 | 106,500 | 109,911 | 88,951 | 28,235 | 17,031 | 37,574 | 43,502 |
| 40210 Group Insurance | 22,000 | 7,500 | 7,025 | 6,712 | 6,073 | 9,045 | 11,357 | 9,915 |
| 40220 Retirement | 20,000 | 12,500 | 13,162 | 8,589 | 5,218 | 1,298 | 2,669 | 6,614 |
| 40230 Worker's Compensation | 10,000 | 9,500 | 2,423 | 2,898 | 2,374 | 7,530 | 6,846 | 6,669 |
| 40310 Medicare | 2,800 | 2,500 | 1,899 | 1,975 | 687 | 824 | 2,956 | 809 |
| 40320 Unemployment and Training Tax | 500 | 500 | 155 | 241 | 194 | 122 | 463 | 630 |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50110 Office Expenses | 4,000 | 3,000 | 3,283 | 4,524 | 6,200 | 3,378 | 4,123 | 3,589 |
| 50150 Legal Publication | 6,000 | 4,500 | 5,310 | 5,000 | 7,363 | 3,273 | 2,680 | 3,000 |
| 50160 Books and Publications | 500 | 500 | 225 | 129 | 119 | 97 | 244 | 590 |
| 50210 Equipment Maintenance | 2,000 | 2,000 | 1,452 | 1,631 | 1,926 | 1,658 | 1,721 | 1,591 |
| **COMMUNICATIONS** | | | | | | | | |
| 50310 Postage | 1,500 | 1,500 | 1,238 | 1,340 | 1,077 | 1,121 | 952 | 661 |
| 50320 Telephone | 300 | 300 | 266 | 206 | 7 | | 26 | |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 Consulting | 40,000 | 20,000 | 4,446 | 48,938 | 79,308 | 44,679 | 58,029 | 8,149 |
| 51210 Master Plan (1) | 50,000 | 50,000 | 50,000 | | | | | |
| 51210 General Plan update (1) | 200,000 | 200,000 | 200,000 | | | | | |
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Memberships and Dues | - | - | 95 | | | | | 550 |
| 60120 Travel and Meetings | 5,000 | 2,000 | 3,830 | | | 2,686 | 1,815 | 818 |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **OCCUPANCY** | | | | | | | | |
| 61120 Utilities | 2,200 | 1,500 | 1,609 | 1,790 | 1,690 | 1,541 | 1,501 | 1,479 |
| 61140 Building Maintenance | 2,500 | 1,500 | 1,539 | 919 | 851 | 1,445 | 1,413 | 1,101 |
| **CAPITAL OUTLAY** | | | | | | | | |
| 70010 Computer Services | - | - | 980 | | | | | 843 |
| **MISCELLANEOUS** | | | | | | | | |
| 80010 General Plan Update | - | - | | | | | | |
| **TOTALS** | 527,300 | 425,800 | 408,847 | 173,842 | 141,321 | 95,729 | 134,368 | 90,508 |

**PROGRAM DESCRIPTION**

The Planning Department is responsible for addressing issues relating to property development and land use within the Town of Loomis. The Planning department sees that the quality of development within the Town reflects the preferences of the community as a whole, as stated in the General Plan and conforms to State and Federal guidelines. The Department administers the Town's Zoning Ordinances by processing and reviewing new development applications, and the associated environmental review and documentation, then making recommendations to the Planning Commission on whether to approve or deny the project.

Staffing level: 0.70 full time equivelant employees.

**PROGRAM OBJECTIVES**

- Prepare, maintain and implement a comprehensive set of policies and physical plans to guide future development that is reflective of of the citizen's desires to create and maintain a friendly, rural style community.

(1) The Projected Actual amounts for 2017-18 were not expended, they are being encumbered from fund balance and will be added to the current year allocation.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
COST CENTER: 0900
COMMUNITY SERVICES

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **Loomis Library Community Learning Center** | | | | | | | | |
| Operating budget - Friends of the Library | 250,000 | 225,000 | 122,917 | 41,352 | | | | |
| Library facilities maintenance | 3,000 | | 1,527 | | | | | |
| Utilites | 12,000 | | 12,843 | | | | | |
| Capital improvements | | | 29,589 | | | | | |
| Strategic planning | 25,000 | | | | | | | |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50120 Supplies - community projects | 4,700 | 4,700 | 2,845 | 906 | 2,831 | | | |
| 50160 Depot Maintenance and utilities | 5,000 | 4,000 | 2,825 | 5,038 | 1,795 | | | |
| 50120 Town banners | - | - | - | | | | 4,877 | |
| **COMMUNICATIONS** | | | | | | | | |
| 50310 Community mailings | - | - | | | | | | |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 PROS Committee member stipends | - | - | - | | | | | |
| 51210 Summer Concerts/Depot events | 6,000 | 6,000 | 5,401 | 3,000 | 3,000 | 8,155 | 2,800 | 3,000 |
| 51210 Summer Swim Program | 1,000 | - | - | | | | | 12,104 |
| December holiday festivities | - | - | - | | | | | 499 |
| **MISCELLANEOUS** | | | | | | | | |
| Community involvement Mini-grants | 18,000 | 18,000 | 17,500 | 15,842 | 16,231 | 16,150 | 17,951 | 13,855 |
| Del Oro Sport facility contributions | | 30,000 | 50,000 | 250,000 | | | | |
| **TOTALS** | 324,700 | 287,700 | 245,446 | 316,138 | 23,857 | 24,305 | 25,628 | 29,458 |

**PROGRAM DESCRIPTION**

This cost center represents budget items formerly reported under various department headings, including Town Council and Planning, that have similar relevance to community services. Each item, individually does not warrant its own budget cost center, so has been grouped on this page.

New with the 2017-18 budget is an allocation to the Loomis Library Community Learning Center. This is funded by a revenue collected from a 1/4 cent sales tax approved by the voters in the 2016 General Election.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
COST CENTER: 1000
Economic Development

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50120 Supplies | | | | | | | | 342 |
| 50160 Books and Publications | | | | | | | | |
| **COMMUNICATIONS** | | | | | | | | |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 Chamber of Commerce/Town Business Projects | - | - | - | 334 | | | | 500 |
| Placer County Welcome Guide | 2,600 | 2,600 | 2,600 | | 3,600 | 1,300 | 1,300 | 2,600 |
| Town Signs | | 5,000 | 5,106 | | 4,660 | | | |
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Dues and memberships | 3,850 | 250 | 350 | | 250 | 250 | 250 | |
| 60120 Economic/Strategic planning | 30,000 | | 3,500 | | | | | |
| **OCCUPANCY** | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| Freeway overpass art | | | - | 42,025 | | | | |
| Car charging stations | | | | | 9,280 | | | |
| Blue Anchor Stage project | | | - | | | | | 5,750 |
| **MISCELLANEOUS** | | | | | | | | |
| **TOTALS** | 36,450 | 7,850 | 11,556 | 42,359 | 17,790 | 1,550 | 1,550 | 9,192 |

**PROGRAM DESCRIPTION**

This cost center details Council projects that enhance or promote the business and economic aspects of the Town.
Specifically, th Council is taking a "Shed to Shed" approach, concentrating on the business in the Downtown Core area between the High Hand Fruit Shed on the southwest and the Blue Goose Fruit Shed on the northeast.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
DEPARTMENT 1500
SAFETY SERVICES

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50210 Equipment Maintenance | | | | | | | | |
| **COMMUNICATIONS** | | | | | | | | |
| 50320 Telephone | - | - | - | | | | | 244 |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 Police - basic service | 1,355,515 | 1,343,130 | 1,340,984 | 1,313,666 | 1,286,427 | 1,275,437 | 1,266,366 | 1,212,138 |
| Traffic Officer in excess of COPS grant | 17,479 | 99,863 | 102,009 | 88,934 | 78,247 | 77,156 | 64,100 | 79,002 |
| 51210 Wildland Fire | 10,000 | 10,000 | | | | | | |
| 51210 Animal Control | 143,378 | 93,077 | 91,304 | 88,645 | 80,977 | 78,925 | 92,011 | 87,090 |
| 51210 Civil Defense | 750 | 750 | 752 | 743 | | 1,469 | 721 | 722 |
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| **OCCUPANCY** | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| **MISCELLANEOUS** | | | | | | | | |
| 81510 Booking Fees | 2,000 | 2,000 | | | | | 10,989 | 5,904 |
| **TOTALS** | 1,529,122 | 1,548,820 | 1,535,049 | 1,491,988 | 1,445,651 | 1,432,986 | 1,434,187 | 1,385,100 |

**PROGRAM DESCRIPTION**

The Town of Loomis contracts for all of its safety services.

Police service is provided by contract with the Placer County Sheriff's office. We have one officer dedicated to the Town throughout the day, seven days per week. During the overnight shift, the Town shares an officer with the surrounding county area.
The Town also contracts for a traffic enforcement officer for 40 hours per week.

Animal control service is contracted with the Placer County Animal Control.

Fire protection and emergency medical service is provided by the Loomis Fire Protection District, which is its own, self administered special district. They require no funding from the Town, as they receive their own property taxes and assessments directly through the County.
The Town, though, is responsible should a wild fires within its limits. In such a case, the Fire District would bill the Town for the cost of containment within the Town limits. We fund $10,000 each year just in case such a fire takes place.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
DEPARTMENT 1900
PUBLIC WORKS - Summary

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| 40110 Salaries and wages | 182,000 | 181,750 | 187,213 | 251,431 | 200,778 | 212,678 | 220,043 | 199,282 |
| 40210 Group Insurance | 32,000 | 36,900 | 33,021 | 47,886 | 43,806 | 43,535 | 49,637 | 42,594 |
| 40220 Retirement | 25,700 | 21,950 | 25,783 | 35,854 | 26,680 | 35,712 | 31,925 | 30,739 |
| 40230 Worker's Compensation | 13,750 | 14,750 | 16,746 | 36,129 | 29,101 | 31,384 | 23,693 | 15,281 |
| 40310 Medicare/Fica | 3,688 | 4,080 | 3,063 | 4,215 | 3,955 | 4,605 | 3,806 | 2,759 |
| 40320 Unemployment and Training Tax | 1,070 | 1,050 | 1,084 | 2,552 | 1,671 | 1,267 | 690 | 1,020 |
| 40410 Car Allowance | 2,400 | - | - | | | | | |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50110 Office Expenses | 1,250 | 1,250 | 664 | 2,715 | 1,615 | 1,009 | 3,757 | 1,281 |
| 50120 Materials and Supplies | 19,150 | 19,150 | 13,896 | 2,265 | | | | |
| 50160 Books and Publications | 1,750 | 1,450 | 1,502 | | 574 | 99 | 1,293 | 2 |
| 50170 Fuel | 6,000 | 6,000 | - | | | | | |
| 50180 Equipment Rental | 2,500 | 2,500 | 1,297 | | | | | |
| 50210 Equipment Maintenance | 3,500 | 3,500 | 1,674 | 272 | | | | |
| **COMMUNICATIONS** | | | | | | | | |
| 50310 Postage | 3,050 | 1,750 | 1,303 | 97 | 3,217 | 2,300 | 1,197 | 155 |
| 50320 Telephone | 950 | 950 | - | 62 | 453 | 380 | 271 | 331 |
| 50330 Internet Access | - | - | 763 | 685 | | | | |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 Engineering | 10,000 | 10,000 | - | | | | 12,460 | |
| 51210 Maintenance Contracts | 20,000 | 20,000 | 19,120 | 13,329 | 17,749 | 13,336 | 18,314 | 19,938 |
| 51210 Open Space maintenance | 2,000 | 2,000 | - | | | | | 265 |
| 51210 Building Official | 70,000 | 90,000 | 60,393 | | 99,100 | 85,398 | 84,289 | |
| 51211 Plan checking | 45,000 | 65,000 | 43,900 | | 65,224 | 28,411 | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Memberships and Dues | 375 | 375 | - | 116 | 275 | 245 | 245 | 115 |
| 60120 Travel and Meetings | 950 | 950 | 300 | 2,515 | 800 | 2,929 | 2,158 | |
| **OCCUPANCY** | | | | | | | | |
| 61110 Rents and Leases | 1,050 | 1,050 | 1,561 | 1,746 | 1,562 | 1,610 | 1,302 | 691 |
| 61120 Utilities | 16,700 | 18,500 | 4,549 | 14,572 | 14,220 | 4,968 | 6,549 | 4,057 |
| 61120 Park Water | 15,000 | 8,000 | 13,964 | | 7,085 | 6,589 | 4,162 | 8,440 |
| 61130 Park Electricity | 200 | 200 | - | | 118 | 118 | 118 | 118 |
| 61140 Building Maintenance | 1,475 | 875 | 3,832 | 619 | 856 | 1,454 | 1,437 | 742 |
| **CAPITAL OUTLAY** | | | | | | | | |
| 70010 Small Equipment | 650 | 650 | - | | | | 287 | 657 |
| 70010 Equipment acquisitions | 10,000 | 10,000 | - | | | | | |
| 70010 Infrastructure Acquisition/Maintenance | 40,000 | 40,000 | - | | | 9,760 | | |
| 70040 Storm drain repair/replace | 50,000 | 50,000 | 25,000 | | | | | |
| **MISCELLANEOUS** | | | | | | | | |
| 80110 Insurance and Bonds | 21,600 | 16,000 | 20,862 | | | | | |
| 80220 Flood Control Planning | 10,000 | 10,000 | 10,055 | 9,740 | 9,740 | 4,690 | 4,900 | 6,100 |
| Other fees | 500 | 500 | - | | | | (2,440) | |
| **TOTALS** | 614,258 | 641,130 | 491,546 | 426,799 | 528,579 | 492,474 | 470,091 | 334,568 |

**PROGRAM DESCRIPTION**

The Public Works department provides for construction and maintenance of the Town's infrastructure. Infrastructure includes streets, sidewalks, curbs, gutters, ditches, street lights, traffic signals and parks. The Public Works department works with the Planning Department in reviewing development projects for proper drainage and other compliance issues.

Staffing level: 2.20 full time equivelant employees

**PROGRAM OBJECTIVES**

Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
DEPARTMENT 1900.020
PUBLIC WORKS - Facilities

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| 40110 Salaries and wages | 70,000 | 70,100 | 13,498 | | | | | |
| 40210 Group Insurance | 11,000 | 14,040 | 2,727 | | | | | |
| 40220 Retirement | 9,500 | 8,420 | 1,002 | | | | | |
| 40230 Worker's Compensation | 4,700 | 5,700 | 698 | | | | | |
| 40310 Medicare/Fica | 1,200 | 1,592 | 241 | | | | | |
| 40320 Unemployment and Training Tax | 400 | 380 | 54 | | | | | |
| 40410 Car Allowance | 1,200 | | | | | | | |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50110 Office Expenses | 500 | 500 | 660 | | | | | |
| 50120 Materials and Supplies | 7,660 | 7,660 | 3,896 | | | | | |
| 50160 Books and Publications | 100 | 100 | - | | | | | |
| 50170 Fuel | 2,400 | 2,400 | - | | | | | |
| 50180 Equipment Rental | 1,000 | 1,000 | 1,297 | | | | | |
| 50210 Equipment Maintenance | 1,400 | 1,400 | 1,674 | | | | | |
| **COMMUNICATIONS** | | | | | | | | |
| 50310 Postage | 700 | 700 | | | | | | |
| 50320 Telephone | 380 | 380 | | | | | | |
| 50330 Internet access | | | 763 | | | | | |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 Engineering | 4,000 | 4,000 | | | | | | |
| 51210 Maintenance Contracts | 20,000 | 20,000 | 19,120 | | | | | |
| 51210 Open Space maintenance | 800 | 800 | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Memberships and Dues | 150 | 150 | | | | | | |
| 60120 Travel and Meetings | 380 | 380 | 300 | | | | | |
| **OCCUPANCY** | | | | | | | | |
| 61110 Rents and Leases | 420 | 420 | 1,561 | | | | | |
| 61120 Utilities | 5,000 | 7,400 | 4,015 | | | | | |
| 61120 Park Water | 15,000 | 8,000 | 13,964 | | | | | |
| 61130 Park Electricity | 200 | 200 | - | | | | | |
| 61140 Building Maintenance | 350 | 350 | 3,321 | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| 70010 Small Equipment | 260 | 260 | | | | | | |
| **MISCELLANEOUS** | | | | | | | | |
| 80110 Insurance and Bonds | 12,000 | 6,400 | 9,574 | | | | | |
| Other fees | 200 | 200 | | | | | | |
| **TOTALS** | 170,900 | 162,932 | 78,366 | | - | - | - | - |

**PROGRAM DESCRIPTION**

The Public Works department provides for maintenance of the Town's Facilities. Facilities include parks, parking lots and buildings.

Staffing level: 0.60 full time equivelant employees

**PROGRAM OBJECTIVES**

Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
DEPARTMENT 1900
PUBLIC WORKS - Drainage

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| 40110 Salaries and wages | 105,000 | 105,150 | 167,597 | | | | | |
| 40210 Group Insurance | 20,000 | 21,060 | 30,293 | | | | | |
| 40220 Retirement | 15,000 | 12,630 | 20,076 | | | | | |
| 40230 Worker's Compensation | 8,550 | 8,550 | 15,442 | | | | | |
| 40310 Medicare/Fica | 2,388 | 2,388 | 2,821 | | | | | |
| 40320 Unemployment and Training Tax | 570 | 570 | 1,030 | | | | | |
| 40410 Car Allowance | 1,200 | | | | | | | |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50110 Office Expenses | 750 | 750 | 4 | | | | | |
| 50120 Materials and Supplies | 11,490 | 11,490 | 10,000 | | | | | |
| 50160 Books and Publications | 150 | 150 | | | | | | |
| 50170 Fuel | 3,600 | 3,600 | | | | | | |
| 50180 Equipment Rental | 1,500 | 1,500 | | | | | | |
| 50210 Equipment Maintenance | 2,100 | 2,100 | | | | | | |
| **COMMUNICATIONS** | | | | | | | | |
| 50310 Postage | 1,050 | 1,050 | | | | | | |
| 50320 Telephone | 570 | 570 | | | | | | |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 Engineering | 6,000 | 6,000 | | | | | | |
| 51210 Maintenance Contracts | | | | | | | | |
| 51210 Open Space maintenance | 1,200 | 1,200 | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Memberships and Dues | 225 | 225 | | | | | | |
| 60120 Travel and Meetings | 570 | 570 | | | | | | |
| **OCCUPANCY** | | | | | | | | |
| 61110 Rents and Leases | 630 | 630 | | | | | | |
| 61120 Utilities | 11,100 | 11,100 | | | | | | |
| 61120 Park Water | | | | | | | | |
| 61130 Park Electricity | | | | | | | | |
| 61140 Building Maintenance | 525 | 525 | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| 70010 Small Equipment | 390 | 390 | | | | | | |
| 70010 Equipment acquisitions | 10,000 | 10,000 | | | | | | |
| 70010 Infrastructure Acquisition/Maintenance | 40,000 | 40,000 | | | | | | |
| 70040 Storm drain repair/replace | 50,000 | 50,000 | 25,000 | | | | | |
| **MISCELLANEOUS** | | | | | | | | |
| 80110 Insurance and Bonds | 9,600 | 9,600 | 11,288 | | | | | |
| 80220 Flood Control Planning | 10,000 | 10,000 | 10,055 | | | | | |
| Other fees | 300 | 300 | | | | | | |
| **TOTALS** | 314,458 | 312,098 | 293,607 | | - | - | - | - |

**PROGRAM DESCRIPTION**

The Public Works department provides for construction and maintenance of the Town's drainage infrastructure. Infrastructure includes drainage, curbs, gutters, ditches, inlets, manholes and drain pipes. The Public Works department works with the Planning Department in reviewing development projects for proper drainage and other compliance issues.

Staffing level: 1.40 full time equivelant employees

**PROGRAM OBJECTIVES**

Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
DEPARTMENT 1700
BUILDING

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| 40110 Salaries and wages | 7,000 | 6,500 | 6,118 | 5,194 | 5,716 | 5,078 | 5,857 | 7,339 |
| 40210 Group Insurance | 1,000 | 1,800 | - | | | 6,440 | 6,720 | 6,720 |
| 40220 Retirement | 1,200 | 900 | 4,705 | 227 | 2,201 | 618 | | |
| 40230 Worker's Compensation | 500 | 500 | 606 | 724 | 593 | | 465 | |
| 40310 Medicare/Fica | 100 | 100 | - | | 354 | 315 | 363 | 455 |
| 40320 Unemployment and Training Tax | 100 | 100 | - | | | | | |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50110 Office Expenses | | | | 334 | | | | |
| 50120 Materials and Supplies | | | - | | | | | |
| 50160 Books and Publications | 1,500 | 1,200 | 1,502 | 1,277 | | | | |
| 50170 Fuel | | | | | | | | |
| 50180 Equipment Rental | | | | | | | | |
| 50210 Equipment Maintenance | | | | | | | | |
| **COMMUNICATIONS** | | | | | | | | |
| 50310 Postage | 1,300 | | 1,303 | 2,251 | | | | |
| 50320 Telephone | | | | | | | | |
| **CONTRACTED SERVICES** | | | | | | | | |
| 51210 Engineering | | | | | | | | |
| 51210 Maintenance Contracts | | | | | | | | |
| 51210 Open Space maintenance | | | | | | | | |
| 51210 Building Official | 70,000 | 90,000 | 60,393 | 66,974 | 99,100 | 85,398 | 84,289 | |
| 51211 Plan checking | 45,000 | 65,000 | 43,900 | 28,070 | 65,224 | 28,411 | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Memberships and Dues | | | | 135 | | | | |
| 60120 Travel and Meetings | | | | | | | | |
| **OCCUPANCY** | | | | | | | | |
| 61110 Rents and Leases | | | | | | | | |
| 61120 Utilities | 600 | | 535 | 595 | | | | |
| 61140 Building Maintenance | 600 | | 511 | 305 | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| 70010 Small Equipment | | | | | | | | |
| 70010 Infrastructure Acquisition/Maintenance | | | | | | | | |
| **MISCELLANEOUS** | | | | | | | | |
| 80110 Insurance and Bonds | | | | | | | | |
| 80220 Flood Control Planning | | | | | | | | |
| Other fees | | | | | | | | |
| **TOTALS** | 128,900 | 166,100 | 119,573 | 106,086 | 173,189 | 126,260 | 97,694 | 14,514 |

**PROGRAM DESCRIPTION**

The Building department provides for construction regulation and inspection.
One Town staff employee supports a contract building inspector. Some additional activities, such as plan checking are sometimes contracted out.

Staffing level: 0.20 full time equivelant employees and 0.40 contract employees

**PROGRAM OBJECTIVES**

Provide inspection for building construction for compliance with local and statewide requirements and standards.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

GENERAL FUND
NON DEPARTMENTAL EXPENDITURES

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| **COMMUNICATIONS** | | | | | | | | |
| **CONTRACTED SERVICES** | | | | | | | | |
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| **OCCUPANCY** | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| Loomis Depot Restoration | | | | | | | | |
| MMF costs paid from prior year encumberances | | | | | | | | |
| Property Acquisition and Due Dilligence | | | | | | | | |
| Union Pacific Property purchase | | | | | | | | |
| **MISCELLANEOUS** | | | | | | | | |
| Transfers to Streets and Roads funds | 4,459 | 752,038 | 532,809 | 200,870 | | 1,268,063 | | 493,608 |
| Transfers to Park funds | | | | | | | | 133,613 |
| **TOTALS** | 4,459 | 752,038 | 532,809 | 200,870 | - | 1,268,063 | - | 627,221 |

**PROGRAM DESCRIPTION**

This department is used to track funding and expenditures for capital purchases and transfers between funds.

**TOWN OF LOOMIS**
**PROPOSED BUDGET**
**FOR THE YEAR ENDING JUNE 30, 2019**

## TRANSPORTATION
## SUMMARY

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **STREET FUND REVENUE** | | | | | | | | |
| Gas Tax 2106 | 29,658 | 28,292 | 29,816 | 29,285 | 29,544 | 32,506 | 29,390 | 29,175 |
| Gas Tax 2107 | 48,394 | 50,247 | 48,394 | 47,673 | 48,420 | 51,472 | 48,615 | 47,806 |
| Gas Tax 2107.5 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 4,000 | 2,000 | 2,000 |
| Gas Tax 2105 | 39,006 | 38,896 | 39,248 | 37,602 | 37,185 | 39,971 | 45,446 | 28,726 |
| Gas Tax 2103 (Formerly Traffic Cong Relief) | 51,941 | 26,793 | 26,978 | 17,861 | 34,022 | 71,348 | 93,093 | 52,975 |
| State General Fund Loan repayment | - | 7,657 | 7,702 | | | | | |
| Road Maintenance Rehab account | 112,506 | 38,591 | 38,639 | | | | | |
| Investment Earnings | 1,000 | 1,000 | 2,428 | 1,134 | 1,178 | 2,025 | 8,688 | 2,313 |
| **Total Streets Revenue** | 284,505 | 193,476 | 195,205 | 135,555 | 152,348 | 201,323 | 227,232 | 162,995 |
| **TRANSPORTATION FUND REVENUE** | | | | | | | | |
| Transportation Allotment - Non Transit | 396,523 | 372,486 | 367,876 | 323,180 | 353,665 | 352,933 | 252,846 | 243,025 |
| Transportation - Bike/Ped | | | - | | | | | |
| Transportation Allotment - Transit | 36,881 | 59,241 | 55,037 | 66,107 | 52,835 | 54,798 | 76,749 | 83,245 |
| CMAQ and other grants | 1,487,707 | 1,400,000 | 1,400,000 | | 4,716 | | 122,345 | |
| Investment Earnings | 1,000 | 1,000 | 484 | 3,159 | 5,256 | 47 | 3,925 | 4,194 |
| Other | | 451,000 | 291,598 | 12,643 | | 4,543 | 120,398 | 41,741 |
| **Total Transportation Revenue** | 1,922,111 | 2,283,727 | 2,114,995 | 405,089 | 416,473 | 412,321 | 576,263 | 372,205 |
| **TRANSPORTATION EXPENDITURES** | 2,211,075 | 3,229,241 | 2,672,220 | 1,432,134 | 582,401 | 1,932,666 | 846,348 | 465,085 |
| **OTHER SOURCES/(USES)** | | | | | | | | |
| General Fund Transfers | 4,459 | 752,038 | 532,809 | 724,512 | | 1,268,063 | | 477,879 |
| Allocation to Maintenance Districts | - | - | | | | | | |
| Other Reserves | | - | | | | | | |
| **Total Other Sources/(Uses)** | 4,459 | 752,038 | 532,809 | 724,512 | - | 1,268,063 | - | 477,879 |
| **EXCESS REVENUES OVER EXPENDITURES** | - | - | 170,789 | (166,978) | (13,580) | (50,959) | (42,853) | 547,994 |
| BEGINNING FUND BALANCE | 0 | | (170,789) | (3,811) | 9,769 | 60,728 | 103,581 | (444,412) |
| ENDING FUND BALANCE | 0 | | 0 | (170,789) | (3,811) | 9,769 | 60,728 | 103,581 |

**PROGRAM DESCRIPTION**

The Transportation Fund tracks the restricted revenues received for street and road maintenance and bus service, and the related costs.
There are two main revenue sources. First, funds are receive from the State gas tax fund for road maintenance. A second allocation of the State gas tax fund comes to the Town by way of the Placer County Transportation Planning Agency (PCTPA) and must be first spent on transit needs (Bus and Dial-a-ride), with the remainder available for road construction and maintenance. The Town contracts with Placer County for the bus and Dial-a-ride services.
Other grants are received and tracked through this fund if they are restricted to similar purposes.

Staffing level: 2.35 full time equivelant employees

**PROGRAM OBJECTIVES**
Provide transit service and maintain a safe and useful road system.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2019

## TRANSPORTATION
## EXPENDITURES - DETAIL

| DESCRIPTION | PROPOSED BUDGET 2018-19 | ADOPTED BUDGET 2017-18 | PROJECTED ACTUAL 2017-18 | PRIOR YEARS ACTUAL 2016-17 | ACTUAL 2015-16 | ACTUAL 2014-15 | ACTUAL 2013-14 | ACTUAL 2012-13 |
|---|---|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | | | |
| 40110 Salaries | 197,000 | 175,250 | 161,414 | 61,667 | 80,000 | 80,000 | 80,000 | 80,000 |
| 40210 Group Insurance | 40,000 | 35,100 | 30,029 | 14,800 | 19,200 | 19,200 | 19,200 | 19,200 |
| 40220 Retirement | 30,000 | 21,050 | 19,990 | 9,193 | 11,926 | 11,926 | 11,926 | 11,926 |
| 40230 Worker's Compensation | 20,000 | 14,250 | 19,762 | 2,268 | 2,942 | 2,942 | 2,942 | 2,942 |
| 40310 Medicare/Fica | 3,000 | 3,980 | 2,781 | 877 | 1,138 | 1,138 | 1,138 | 1,138 |
| 40320 Unemployment and Training Tax | 1,500 | 950 | 1,278 | 771 | 1,000 | 1,000 | 1,556 | 1,000 |
| **SUPPLIES AND EQUIPMENT** | | | | | | | | |
| 50110 Office Expenses | 1,250 | 1,250 | 446 | | | 2,566 | 161 | 58 |
| 50120 Materials and Supplies | 35,000 | 19,150 | 32,304 | 40,027 | 32,898 | 52,477 | 47,627 | 46,540 |
| 50160 Books and Publications | 250 | 250 | - | | | | | |
| 50170 Fuel | 10,000 | 6,000 | 7,288 | 9,759 | 7,529 | 12,570 | 11,956 | 15,430 |
| 50180 Equipment Rental | 4,000 | 2,500 | 3,857 | 3,838 | 5,389 | 16,357 | 8,269 | 7,340 |
| 50210 Equipment Maintenance | 5,000 | 3,500 | 4,992 | 3,431 | 10,651 | 3,481 | 17,033 | 5,696 |
| 50230 Signal Manitenance | 20,000 | 20,000 | 15,018 | 18,761 | 24,194 | 21,331 | 5,280 | 1,405 |
| 61130 Street Light Service | 16,000 | 16,000 | 15,496 | 20,734 | 15,732 | 16,606 | 14,889 | 11,102 |
| | | | - | | | | | |
| **COMMUNICATIONS** | | | | | | | | |
| | | | - | | | | | |
| 50310 Postage | 1,750 | 1,750 | - | | | | | |
| 50320 Telephone | 950 | 950 | 1,152 | 1,160 | 1,269 | 1,749 | 1,544 | 1,476 |
| | | | - | | | | | |
| **CONTRACTED SERVICES** | | | - | | | | | |
| | | | - | | | | | |
| 51610 Transit Service | 60,000 | 60,000 | 55,040 | 50,774 | 52,958 | 56,256 | 77,166 | 83,245 |
| 51210 Other | | | - | | 150 | 34,337 | | |
| 51210 Tree pruning/right of way maintenance | - | - | - | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **RESOURCE DEVELOPMENT** | | | | | | | | |
| 60110 Memberships and Dues | 1,000 | 375 | 950 | 614 | 163 | 189 | 746 | 1,313 |
| 60120 Travel and Meetings | 1,500 | 950 | 1,245 | 2,273 | 1,031 | 1,317 | 150 | 299 |
| | | | - | | | | | |
| **OCCUPANCY** | | | - | | | | | |
| | | | - | | | | | |
| 61110 Rents and Leases | 1,050 | 1,050 | - | 2,000 | | | | 460 |
| 61120 Utilities | 30,000 | 18,500 | 24,973 | 31,453 | 27,172 | 27,634 | 34,624 | 30,353 |
| 61120 Corp Yard Maintenance | 875 | 875 | - | 4,392 | 609 | 221 | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| 70010 Small Equipment | 650 | 650 | 332 | 11,103 | 70 | | | |
| 70430 Sidewalk Repair | 5,000 | 5,000 | 4,733 | 1,950 | | | | |
| 70430 Street Signs repair and replace | 500 | 500 | - | | | | | |
| Equipment Acquisition | 10,000 | 10,000 | - | | 5,731 | | | |
| 70430 Contribution to Capital Improvement Program | | | - | | | | | |
| | 1,681,800 | 2,792,911 | 2,242,247 | 1,092,623 | 238,485 | 1,531,078 | 486,209 | 99,236 |
| **MISCELLANEOUS** | | | | | | | | |
| 80110 Insurance and Bonds | 25,000 | 16,000 | 19,720 | 40,008 | 35,530 | 31,503 | 29,627 | 34,026 |
| 80210 Fees | 8,000 | 500 | 7,173 | 7,659 | 6,634 | 6,787 | | 10,900 |
| 89110 Fund Transfers | | | | | | | (5,696) | |
| **TOTALS** | 2,211,075 | 3,229,241 | 2,672,220 | 1,432,134 | 582,401 | 1,932,666 | 846,348 | 465,085 |